

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON  
MONDAY 2<sup>nd</sup> DECEMBER AT PATTINGHAM VILLAGE HALL

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Present: Councillors: Councillors R Lines (Chairman), D Billson (Vice Chairman), T Mason, A Freeman, N Hill, J Tomlinson, L Billingham, Mrs C Clarke, N Land, and Mrs A Davies

Also present Mrs J Neal – Clerk, PCSO Sian Fryer and 2 members of the public.

166/19. Apologies for Absence.

Apologies of absence were received from Councillor M Finch and County Councillor K James.

167/19. Declarations of Councillors' Interest.

Councillor T Mason declared a non-pecuniary interest in relation to item 183/19.

168/19. Public Forum - Democratic fifteen minute period / public question time

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda. All meetings are recorded and any member of the public not wishing to be recorded should advise the Chairman.

Standing orders were raised.

Mr Arthur Thompson and Mrs Attwood spoke to the Council about the outstanding items raised at the October Meeting re the loss of the school transport for children in the village to Perton schools and the issue relating to the policy on catchment areas for the schools, which is excluding children from choosing Perton Middle School. He asked for an update on the agreed action points from the October Parish Council meeting.

The Chairman informed the meeting that due to Government legislation the County Council are currently unable to accept fares for temporary vacant seats on larger school buses (22+ seats), unless they are fully wheelchair-user friendly. He stated the matter needed an outbreak of common sense and the parish council would continue to lobby on behalf of parishioners.

The Chairman confirmed to Mr Thompson and Mrs Attwood that all agreed action points from October's meeting had been progressed, namely:

1. Circulate Mr Thompson's report to members and refer the matter to the Office of the School's Adjudicator (on behalf of Pattingham parishioners). This was done.
2. Use our contact points within Staffordshire County Council to add our weight (as an 'official body') to the inconsistencies in their School Admissions code of practice, and in particular, to the issue of 'empty seats' on current bus capacity, and seek an immediate extension to the temporary bus pass arrangements for the affected pupils. The County Council have since extended the temporary pass arrangements whilst Government legislation on wheel-chair accessibility for larger vehicles is reviewed. They have stated in writing they will give parents a minimum of 6 weeks notice if the service is to change or be withdrawn.

3. Liaise with Gavin Williamson on the points in (2) above - and check if he is already aware of the issues for parents of middle school pupil's accessing free school transport to Perton?

4. To schedule an Extra Ordinary meeting of the parish council and invite representatives from County Council, Business & Operations Manager from Codsall Schools Federation. As well as discussing the key items in (2) above, we have invited Codsall Schools Federation to submit a request for grant funding that the council will consider. The Clerk has forwarded a grant form to Mr Eveson, the Codsall Schools Business Manager, but despite emailing and leaving voice messages had not heard back from him. The Council cannot consider any funding to any organisation without a grant form. Due to an administration error the extra ordinary meeting was called but had to be cancelled due to the agendas not being published in time. However, the Clerk had invited several members from the County Council, and the MP to attend this meeting and only 1 person sent their apologies, no other Councillor / Officer of the County or schools responded to the invitation to attend.

The Chairman stated that the matter of 6<sup>th</sup> form pupils accessing school transport was separate to the issue relating to middle school pupils in Pattingham being denied free travel due to how the catchment area 3-mile radius from the school is being applied.

The Parish Council thanked Mr Thompson and Mrs Attwood for attending the meeting.

PCSO Sian Fryer reported that several vehicles have been seized following tip offs through Crime Stoppers which is anonymous information from the public.

Councillor J Tomlinson thanked Sian for her efforts in helping with the issue of drivers using mobile phones. Speeding is still an issue, although it was noted that no volunteers have come forward for Community Speed Watch. The Parking Enforcement team had been down to the village at the request of PCSO Sian Fryer and a car had been ticketed in the village for parking on double yellow lines following complaints from a local resident.

Standing orders were reinstated

169/19. To receive for confirmation and adoption, the Minutes of the Parish Council meetings held on 14<sup>th</sup> October and 18<sup>th</sup> November 2019.

The minutes of the meetings detailed above were agreed as a true and accurate record of proceedings.

170/19. To update on and discuss the matter raised by a member of the public relating to the loss of transport for children attending Codsall High Federation of Schools

The Chairman reported that the main discussions and update had taken place in the Public Participation section of the meeting, However, it was agreed that the Clerk contact County Councillor Mrs V Wilson for an update on this situation and ask if she can get confirmation that parents will be able to purchase the vacant seats for January 2020.

171/19. County / District Councillors to address the Council on any matters relevant to the Parish

County Councillor Mrs V Wilson asked the Parish Council for the top outstanding items that need to be addressed, the list compiled is below:-

1. Matters relating to School Transport Policy
2. Flooding (and possible road subsidence) in the vicinity of Clive Road at its junction with High Street, Pattingham.
3. Adding Wolverhampton Road to the Primary Gritting Network
4. 40mph speed limit on Burnhill Green Road

In addition to the above, Councillor T Mason reported that the District Council are looking to distribute free trees and start to look at reviving the role of Tree Wardens within South Staffordshire. It was agreed to have this as an agenda item for the next meeting, to enable members to come forward and identify possible locations for any trees required.

172/19. Update re the drains on Clive Road/flooding on the road (Councillors J Tomlinson / M Finch to report)

Councillor J Tomlinson reported he had been in touch with County Councillor Mrs V Wilson on this matter and is awaiting a response from her, and he has also contacted his superiors at the County to inform them of the problems with the collapsing drain.

173/19. To update on replacing benches around the Village Hall / Park

Councillor Mrs C Clarke reported that she will be liaising with the Clerk to get the benches ordered as soon as possible so they can be installed in time for the start of next year's BKV Competition.

174/19. To update on the cleaning of the Tennis Courts and MUGA

The cleaning of the Tennis and Muga Courts was started w/c 11<sup>th</sup> November, and it has been completed. This was noted.

175/19. Update on replacing the parish council noticeboard in Pattingham

The Chairman had reviewed locations for the second hand (ex Crown Estate) notice board to be moved from Burnhill Green to Pattingham. He proposed siting the noticeboard in the garden area adjacent to the Co Op store and had verbal agreement with the landowner Mr Ken Whalley. The old wooden noticeboards will be removed from the wall. As the second hand notice board needs to be safely transported and installed it was agreed to engage the services of John Teague. Members agreed with the proposals.

176/19. To discuss and agree changing the procedure relating to the operation of the Defibrillator call out system at Pattingham.

It was agreed that the Defibrillator system adopted at Burnhill Green should be adopted at Pattingham. The Clerk will arrange the termination of the Numbers Plus system and inform the previous Clerk of the changes to be made so she can either give the Clerk contact details of the other responders or pass this on to them on the Council's behalf.

177/19. Play area/park concerns about dogs, and misuse of equipment.

No specific matters had been reported, although some empty nitrous oxide canisters had been found on the play area. Any drugs related matters should be reported directly to the PCSO.

178/19. South Staffordshire Local Plan Review - Spatial Housing Strategy and Infrastructure Delivery Consultation

The Chairman informed members of the issues relating to the previous Site Allocation Consultation, where after the last stage of public consultation, the District Council changed the Proposed Safe Guarded Land from one site to another.

The question to be answered from the current consultation is:-

Question 3 of the consultation document asks 'Do you agree that all Safeguarded Land identified in the SAD should be released as a priority and should be delivered at an average density of 35 dwellings per hectare?'

Members agreed the following response:-

Pattingham & Patshull Parish Council have consistently challenged the publication of the Final Plan. In the early stages of the SAD process we can fully respect some changes occurring as a result of consultation feedback. But once the process reached the Preferred Options Consultation stage - that was the last public opportunity to comment on the sites in that document. To replace a site with another one at the Final Plan stage needs huge justification and a Green Belt Review just doesn't cut it. Landscape Visual Appraisals are subjective. Had they been done independently there may be an argument for transparency - but they weren't - documents were commissioned by landowners with a financial interest in promoting their own site. The Planning Dept argue that all planning and legal tests have been met, but we believe that statement is not true.

Because of the above points, Pattingham & Patshull Parish Council do not agree that all Safeguarded Land identified in the SAD should be released as a priority and should be delivered at an average density of 35 dwellings per hectare.

If and when any proper consultation occurs in the future we will be willing to adjust our position - providing the proper consultation is met.

The above statement was proposed by Councillor Mrs A Davies and seconded by Councillor D Billson and on a vote this was carried with 6 for and 2 against. Councillor T Mason took no part in the vote on this matter and abstained from voting due to being an elected District Councillor.

179/19. Reserves and 3 year projections including bank account balances as of the 31<sup>st</sup> October and a full breakdown of current expenditure.

The following was noted:-

**Current Bank account balances and reserves**

The following balances are held by the Council:-

**Santander Deposit account** **£26402.74**

held at the current time, in the deposit account which is broken down below:-

Reserves for contingencies £10178.11

Earmarked reserves for elections £1030.00

General Reserves £15194.63

**Santander Current account as at 30/11/2019** **£59319.64**

To be taken from this figure approximately £18500.00 in expenditure for the remainder of this financial year,

Leaving a balance of £40,819.64 Un-committed funds in the current account.

The 3 year projections as set out as appendix 1 to these minutes were agreed and accepted.

The budget comparison as set out as appendix 2 was noted.

180/19. Planning Applications received

19/00796/FUL North Barn Westbeech Farm Westbeech Road Pattingham

Retrospective planning application for the conversion of North Barn for residential use. Regularisation of changes to permission 18/01000/FUL

19/00830/CCD St Chads Church Of England Primary School Westbeech Road Pattingham

Resurfacing of grassed parking area to provide new tarmacadam surface for staff and visitors

19/00849/FUL 4 Rudge Road Pattingham

Proposed new build of 2 No. 3 Bed Detached Dwellings.

The above were noted.

181/19. Report from the Clerk.

The following items were noted:-

Parish Councillor Remuneration  
Closed Church yard update:-

182/19. Accounts for Payment.

The accounts for payment as detailed below were accepted.

**Ratification list for December Pattingham Parish Council**

<b>Chq No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount (inc VAT)</b>
723180	Beach Clean	Litterpick board	480.00
723182	SSDC	Elections payment	400.54
723183	Dyno Rod	Clearing of toilet blockage in changing rooms	96.00
723184	Dittons	grass cutting	472.50
723185	Edge Designs	Software support	319.20
723186	Neat N Tidy	Cleaning changing rooms	125.00
723187	TFM	Cable ties for street poppies	4.26
723190	John Teague	Installing Footpath signposts and Junior Goalposts	179.16
723191	Neat N Tidy	Lengthsmens Work	222.00
723192	J Neal	November	584.49
723193	Inland Revenue	November	149.88
723194	Wickes	Tiles etc for showers	30.89
723195	Dittons	grass cutting	472.50
723196	Poppy Appeal	Wreathes & Street Poppies	82.50
723197	Pattingham Village Hall	Balance of funds held	3060.59
DD	EE	Monthly Charge	17.00
DD	Utility Warehouse	Monthly charge	33.00
DD	BT	Monthly charge	46.08
			<b><u>6775.59</u></b>

183/19. Grant Application for Codsall Community Arts Festival

Councillor T Mason left the meeting for this agenda item.

The grant application for £600 was deferred until the next meeting, the Clerk will get more information as detailed below:-

What is the benefit to Pattingham Residents?

Is there a deadline for the grant to be given by?

If the Parish Council gave a grant would this be acknowledged in the advertising of the event?

184/19. Update on Crown Estate sale of land at Patshull & Pattingham

No further information has been received, despite the best efforts of the Chairman to contact the Crown Estate agents for an update.

185/19. Items for future Meetings

Moor Lane flooding, additional SID, free tree scheme / tree wardens, look at investments for Council reserves, Grant application for Codsall Arts festival, school transport

186/19.        Dates of Next Meetings –  
Monday 20<sup>th</sup> January 2020 at Pattingham Village Hall

**3 YEAR PROJECTIONS 2019 - 2023**

	<b>2019/20</b>	<b>0% increase 2020/21</b>	<b>0% increase 2021/22</b>	<b>0% increase 2022/23</b>
<b>INCOME</b>				
100 Donations / Grants	£0.00	£0.00	£0.00	£0.00
101 Precept	£48,790.00	£48,790.00	£48,790.00	£48,790.00
102 Football income	£1,650.00	£1,300.00	£1,300.00	£1,300.00
104 Misc Items	£0.00	£0.00	£0.00	£0.00
110 Interest on Santander deposit	£60.00	£60.00	£60.00	£60.00
<b>Total Income</b>	<b>£50,500.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>
<b>EXPENDITURE</b>				
1 Administration	£1,800.00	£1,000.00	£1,000.00	£1,000.00
2 Audit Costs	£550.00	£550.00	£550.00	£550.00
5 Best Kept Village Competition	£600.00	£500.00	£500.00	£500.00
8 CCTV	£750.00	£750.00	£750.00	£750.00
9 Chairman's Allowance	£250.00	£250.00	£250.00	£250.00
10 Play Park Loan	£1,500.00	£1,500.00	£1,500.00	£1,500.00
12 Christmas Lights	£4,750.00	£5,000.00	£5,000.00	£5,000.00
14 Clerks Salary	£9,000.00	£9,250.00	£9,450.00	£9,650.00
15 Defibrillator	£100.00	£100.00	£100.00	£100.00
16 Elections	£3,000.00	£1,000.00	£1,000.00	£1,000.00
17 Footpath Maintenance	£2,000.00	£2,000.00	£2,000.00	£2,000.00
18 Gardening	£1,750.00	£1,750.00	£1,750.00	£1,750.00
19 Insurance	£2,000.00	£1,300.00	£1,300.00	£1,300.00
25 Playing Flds Maintenance	£8,000.00	£8,000.00	£8,000.00	£8,000.00
28 Grants / Other Exp	£9,000.00	£9,750.00	£9,550.00	£9,350.00
29 Subscriptions	£500.00	£500.00	£500.00	£500.00
30 Training	£500.00	£500.00	£500.00	£500.00
34 Storage at the Village Hall	£150.00	£150.00	£150.00	£150.00
36 Football Expenditure	£700.00	£700.00	£700.00	£700.00
37 Village Maintenance/Litter	£3,600.00	£5,600.00	£5,600.00	£5,600.00
<b>Total Expenditure</b>	<b>£50,500.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>
<b>Total Income</b>	<b>£50,500.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>
<b>Total Expenditure</b>	<b>£50,500.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>	<b>£50,150.00</b>
<b>Balance</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>

Clerks Salary has 2% increase built in

Appendix 2 to the minutes of Pattingham Parish Council meeting held on the 2<sup>nd</sup> December

<b>BUDGET COMPARISON up to 30th November</b>						
		2019/20	Income received	Balance	Projected Income	
<b>INCOME</b>						
100	Donations / Grants	£0.00	£25.00	£25.00	£ 25.00	
101	Precept	£48,790.00	£48,790.00	£0.00	£48,790.00	
102	Football income	£1,650.00	£1,400.00	-£250.00	£ 1,400.00	
104	Misc Items	£0.00	£0.00	£0.00	£ -	
110	Interest on Santander deposit	£60.00	£0.00	-£60.00	£ 60.00	
	Transfer to pay for Village Hall	£0.00	£0.00	£0.00	£ 7,002.59	Transferred from Savings account
	<b>Total Income</b>	<b>£50,500.00</b>	<b>£50,215.00</b>	<b>-£285.00</b>	<b>£57,277.59</b>	
<b>EXP.</b>						
		<b>Budget</b>	<b>Actual Exp</b>	<b>Blance remaining</b>	<b>Projetced Exp</b>	
1	Administration	£1,800.00	£ 902.65	£897.35	£1,000.00	
2	Audit Costs	£550.00	£ 550.00	£0.00	£550.00	
5	Best Kept Village Competition	£600.00	£ 509.74	£90.26	£510.00	
8	CCTV	£750.00	£ 198.07	£551.93	£200.00	
9	Chairmans Allowance	£250.00	£ 250.00	£0.00	£250.00	
10	Play Park Loan	£1,500.00	£ 1,500.00	£0.00	£1,500.00	
12	Christmas Lights	£4,750.00	£ 2,991.00	£1,759.00	£4,750.00	
14	Clerks Salary	£9,000.00	£ 5,718.12	£3,281.88	£9,000.00	
15	Defibrillator	£100.00	£ 195.00	-£95.00	£195.00	
16	Elections	£3,000.00	£ 400.54	£2,599.46	£3,000.00	Blance to be moved to earmarked reserves
17	Footpath Maintenance	£2,000.00	£ 600.00	£1,400.00	£600.00	
18	Gardening (Village Green)	£1,750.00	£ 854.58	£895.42	£1,750.00	
19	Insurance	£2,000.00	£ 1,200.15	£799.85	£1,201.00	
25	Playing Flds Maintenance	£8,000.00	£ 5,348.75	£2,651.25	£8,000.00	
28	Grants / Other Exp	£9,000.00	£ 10,309.54	-£1,309.54	£16,000.00	£3042+3060.59 are paid from here for village hall, but funds transferred from savings account to pay for this.
29	Subscriptions	£500.00	£ -	£500.00	£500.00	
30	Training	£500.00	£ 35.00	£465.00	£100.00	
34	STORAGE AT THE VILLAGE	£150.00	£ -	£150.00	£150.00	
36	FOOTBALL EXPENDITURE	£700.00	£ 575.53	£124.47	£700.00	
37	VILLAGE MAINTENANCE / IMPROVEMENTS / LITTER	£3,600.00	£ 2,533.34	£1,066.66	£3,600.00	
	<b>Total Expenditure</b>	<b>£50,500.00</b>	<b>£34,672.01</b>	<b>£15,827.99</b>	<b>£53,556.00</b>	
	<b>Total Income</b>	<b>£50,500.00</b>	<b>£50,215.00</b>	<b>-£285.00</b>	<b>£57,277.59</b>	
	<b>Total Expenditure</b>	<b>£50,500.00</b>	<b>£34,672.01</b>	<b>£15,827.99</b>	<b>£53,556.00</b>	
	<b>Balance</b>	<b>£0.00</b>	<b>£15,542.99</b>	<b>-£16,112.99</b>	<b>£3,721.59</b>	