

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON MONDAY  
24TH JULY AT PATTINGHAM VILLAGE HALL, HIGH STREET, PATTINGHAM

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Present: Councillors: Councillors R Lines (Chairman), D Bilson (Vice Chairman), T Mason, S Hubble, K James, Mrs S Hughes, G Deane, J Dyas, M Finch and Mrs A Davies

Also present: Mrs J Spaul Clerk, J Tomlinson, PCSO Sian Fryer and Jorga Whittingham

Public Forum

Mr J Tomlinson addressed the council on 3 matters:-

- The first being the removal of the bench on Clive Road. In his opinion, there should have been a consultation on the removal of the bench. A bench has been there for 40+ years, and it should have been dealt with by the Police not just removed. Mr Tomlinson was informed that the Police had attended the area and moved the youths on, however, the problem had escalated and reached a point that it had to be removed due to the level of ASB, for example, youths on the bench till 3.30am, drinking, urinating on gardens and in bottles. Leaving litter all around. This is unacceptable for the residents of the area.
- He reported a sign missing off Brakemore Road and a sinking section of road by a drain. He wanted an update on what the Parish Council were doing on this matter. The Chairman informed him that these are County Council matters, they have been reported to the County and it is with them to resolve. This is not within the jurisdiction of the Parish Council.

PCSO Sian Fryer also addressed the Council on the matter of ASB in Patingham. She confirmed that she had attended the bench at Clive Road and moved the Youths on, as had her colleagues (the Specials) later in the evening. She supported the removal of the bench as it now means that the youths gather in the Youth Shelter which has been provided for them by the Parish Council.

137/17 APOLOGIES FOR ABSENCE

Cllrs Mrs J Burton MBE and W Hurford sent their apologies for the meeting.

138/17 DECLARATIONS OF INTEREST/ DISPENSATIONS

There were no declarations of interest.

139/17 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 19th June 2017 approved and signed as a true record of the proceedings of those meeting.

140/17 PCSO SIAN FRYER TO DISCUSS THE PROBLEMS OF ASB IN THE VILLAGE

Continuing on from the Public forum, comments were noted relating to noise on the park in an evening, the Police cannot move the youths on, or speak to them really before 10pm, but they would if there is noise later on. She keeps this area as one of her regular sites and liaises with

the youths also.

She was also made aware of potential drug related problems in the vicinity of the village centre and young people being threatened by an older youth on the park. She advised members that if they are told about things happening then they should tell the person informing them that they need to report it to 101 themselves.

When the Parish Council installs their new CCTV system, this should be real time recording on cameras that are extremely good quality so this will help when there are issues in this area to prosecute those breaking the law or behaving in an anti-social manner.

There has also been a white van (that has been photographed on the Pattingham Facebook page), that is going around the village looking through people's skips and removing items. Cllr T Mason informed the meeting that he has checked with the District Council and they do not hold a waste management disposal licence.

However the vehicle is taxed and insured. PCSO Sian Fryer reported that she cannot take action unless the person is caught in the act, although they may know the details of where the van is registered etc.

Members of the Council thanks her for taking the time to attend the meeting.

PCSO Sian Fryer, Jorga Whittingham and Mr J Tomlinson left the meeting at 8pm.

#### 141/17 COUNTY AND DISTRICT COUNCILLORS TO ADDRESS THE COUNCIL

Report from Cllr K James:-

As a result of the arrangements for Committee appointments on the County Council for the forthcoming sessions. I have been given membership of the Staffordshire Fire and Rescue Service at the Stone Headquarters of that organization. I hope to have the opportunity to discuss an update of the facilities available to residents in my Division to assess the needs and provisions for call outs in the area with the local Commander covering this service.

There is also a proposal by the local Police Commissioner to merge office and backroom facilities with the Fire Service to improve coordination and financial controls by using buildings in Staffordshire jointly and avoiding duplication by these two organizations in these areas.

Councillor James asked members of the Council to read the documentation on this matter and make comments on the Governance of the proposals, to protect the services provided by the Fire and Rescue Service, which they should not be diluted in anyway.

The County Council has been in the process of completing a West Midlands Rail Freight Intersection at Four Ashes in the Gailey part of the commercial hub close to the M6 and M54. The road improvement to accommodate the wider carriage ways are presently ongoing and will be completed towards the Autumn.

Further information on the access and egress of the Dodds Field to Development create a safer roadway in the village and prevent accidents caused by speeding vehicles is to be

requested from the County Council Highways and a site visit applied for to assess recommendations.

It was noted that all high rise properties in Staffordshire County do not have flammable materials on them, they have been checked.

The outstanding items from the County are detailed below:-

Missing chevron warning of right hand bend on Patshull Road  
The sign marking the bend on the Wolverhampton Road has fallen down.  
On the Rudge Road, a 30mph sign is turned the wrong way.

The above items reported to SCC – the Clerk to forward Cllr K James the reference numbers on these items for him to follow up.

Accompanied Horse sign - the Clerk has supplied the County with a map of the area where the sign is to be situated. The Clerk to forward the map and details to Cllr K James as an application has to be submitted by the County Councillor for the new accompanied horse sign.

Speed table / bump for the entrance to Dodd's Field.

The County have contacted the Clerk to advise that the road of Dodd's Field has not been adopted by the County so is not under their jurisdiction. The Clerk emailed back and asked them if they will install some speed bumps within the area they are responsible for.

The following email has been received.

“Whilst yes this is potentially feasible, we rarely put speed bumps down these days as they are very unpopular with members of the public, as they provide an uncomfortable ride, the environmental issues with braking and revving of an engine, noise elements associated with them and the ongoing maintenance also associated with them. They are also expensive as a formal consultation has to be undertaken too.

The location at the end of Dodd's Field could be a tricky one to justify it ultimately becomes a single track lane therefore speeds may not be as high as residents perceive we could also consider a speed and volume count which again would need to be funded by Cllr James.

We have more requests for removal of speed humps than we do to have them installed.

Having said this ultimately it would be something for the County Councillor to consider and fund via their local community priority using their divisional highway program budget.

It should also be noted that DfT does not recommend standalone one off speed humps they should be a succession of two or more.”

Cllr K James agreed to progress this further with the County.

Councillor K James left the meeting at 8.25pm.

Report from Councillor T Mason:-

An additional special Council meeting is being called for Tuesday 1.8.17 at 6:30pm. This will be to propose that Council agrees to submit the Site Allocations Document. I have just received the paperwork but am unable to release further details until these have been approved.

The stage 2 consultation for the "West Midlands Interchange" at Four Ashes is now in progress and information can be inspected at the Council Offices in Codsall. Alternatively they are available at [www.westmidlandsinterchange.co.uk](http://www.westmidlandsinterchange.co.uk) or you can apply for a copy on a USB stick. South Staffs Council are only a consultee and the decision will be made by the Secretary of State for Transport, advised by the planning inspectorate. The area of the site is roughly 250 hectares and its boundaries are the A5, M6 and A449 to Vicarage Road at Four Ashes and over Vicarage Road bordering Straight Mile. There will be 743,000 sq m of warehousing and if approved will take some 15 years before it is all complete. It will involve considerable disruption throughout the construction phase and beyond with anticipated 10 trains per days loading and unloading with all the commensurate HGV movements as well as those of employees. So if you think this won't affect our parish residents – you are probably wrong. It anticipates 8550 employees but how many will come from South Staffs as opposed to Stafford, Cannock, Wolverhampton, Telford and further afield remains to be seen. How many more houses will be required to accommodate them? Will Pattingham and Patshull be affected by this need? Perhaps, perhaps not! I will bring the brief brochure they have produced to the meeting so you can appreciate the scale of the proposal.

Cllr T Mason reported that the District Council were not in favour of using the proposed site for this purpose, and the preferred sites were in Stoke or Telford, but at the present time only this site is being considered. It will have a major impact on all surrounding Parishes and decimate a large section of the Greenbelt.

It was agreed to post this information on the Webpage and Facebook pages to highlight the proposals with the Parishioners. In addition it was agreed that the Parish Council would support the other Parish Council's that are more directly affected. Cllr T Mason will draft a suitable response to support their aims. If individual Councillors would like to comment they can do so by reading through the documentation online.

In addition it was noted with regret that the Site Allocation Documents are now starting to be implemented (in the papers it states the error relating to Pattingham).

142/17 TO DISCUSS ITEMS OUTSTANDING FROM THE COUNTY COUNCIL

The outstanding items for the County were discussed under item 141/17.

143/17. TO DISCUSS PURCHASING A PETROL LEAF BLOWER AND HEDGE TRIMMER

After a lengthy discussion, it was Resolved that the Chairman purchase on behalf of the Parish

Council a Stihl petrol Hedge trimmer and leaf blower / shredder at a total cost of £600 including VAT. The Clerk will add these to the insurance policy when they are purchased.

#### 144/17. BUS SHELTER INSURANCE CLAIM UPDATE

The insurance Company has agreed the repair of the Bus Shelter, the funds have been received into the Parish Councils bank account. Before the repair is commissioned it was agreed that an alternate shelter is looked at (something that is aesthetically pleasing for a rural village setting). Cllr Mrs A Davies agreed to bring back some designs on shelters and ball park figures of cost for the next meeting.

The Insurance Company have advised that as the shelter is structurally unsound, that it remains closed to the public until it is repaired / replaced. Therefore the Clerk was requested to put up further signs stating the following:-

#### BUS SHELTER CLOSED

Following the inspection of the bus shelter by the Parish Council's insurers.

They have closed the bus shelter until it can be repaired / replaced on the grounds of it being structurally unsafe.

If the shelter is continued to be used (until it has been repaired or replaced), then the Parish Council will have no alternative but to demolish the building to keep the public safe.

Pattingham and Patshull Parish Council

The fencing to be put back around the shelter also.

#### 145/17 REPLACING THE CCTV SYSTEM AT THE VILLAGE HALL

The Chairman has received 4 quotes for the work is still getting quotes to replace the system. The best quote was £4600 so a budget of £5000 is required. This was agreed.

It was noted that in addition to the CCTV policy the Parish Council holds, there are certain legal requirements that have to be completed for the Data Commissioner, the Clerk has these drafted and will bring them to the next meeting for discussion / adoption.

#### 146/17 LEASE FOR BURNHILL GREEN UPDATE

The Clerk has confirmed that the Parish Council's insurance policy covers "Landlords Insurance" as required from the lease. She has also queried the issue of 3.6 relating to the required signage with Crown Estates but has had no response.

Cllr W Hurford left the meeting at this point at 10pm

#### 147/17 UPDATE ON THE CHANGING ROOMS

Cllr S Hubble reported that:-

The maintenance of the changing rooms has moved on, the shower has been replaced in the referee's room on the 1<sup>st</sup> July. There is a 2 year guarantee with the unit.

Cllr Mrs A Davies has cleaned the entire changing rooms, which was a massive job and members of the Council thanked both Cllrs S Hubble and Mrs A Davies for their very much appreciated hard work and efforts in getting the changing rooms ready for use.

It was noted that now they have been cleaned so thoroughly that they did not require painting at this time.

148/17 UPDATE ON MOVING FUNDS FROM NATIONWIDE TO SANTANDER

The funds from both the Nationwide accounts have been moved to Santander. This account is now changed to having the correct address and contact details.

149/17. SIGNAGE FOR THE PARK

Councillor D Billson has prepared several types of signs for the park, after a lengthy debate members agreed on 2 sign types, one for the area by the children play area and top gate to the upper field, stating no dogs allowed in this area. The remaining 3 access points to have a sign stating dogs allowed on the perimeter of the lower field. The Clerk has obtained costs for 2 styles of signs size A3 at a cost of £37.50 each. Members agreed that the Clerk can order 3 of each type of sign at a cost of £225 + postage, allowing a budget of £250.

150/17 IT LINKING SSDC WEBSITE TO PATTIGNHAM WEBSITE

The Clerk has contacted the District Council and asked them to send her the relevant forms and wording to submit the grant.

151/17. WIDER VILLAGE IMPROVEMENT PLAN

This was deferred to the next meeting.

152/17. UPDATE ON CPI BID

No update has been received yet.

153/17. TO DISCUSS THE POSSIBLE PURCHASE OF A NEW SKATE PARK

The Chairman reported that he had been contacted by a local company that had a cancelled order for a skate park. They have offered it to the Council at a much discounted rate.

Members discussed the potential cost of circa £26000 for a replacement park, as the current one is in very poor condition and cannot be used. This will need removing in the future if a new one is not purchased to replace it. There are funds in the Playing Fields account that would part fund this project.

Members agreed to ask the Parishioners (via the website, Facebook and church magazine) for

their thoughts and match funding of the project. This item to be on the agenda for the next meeting.

#### 154/17 CLERKS REPORT

Matters for decision –

Locality 4 grant application for voluntary car scheme. Defer to the next meeting.

Planning Applications

17/00467/FUL Land East of Westbeech Road, Pattingham  
Conversion of 2 barns and works relating to.

#### Matters to Note

Use of playing fields – The organiser of the fitness classes has completed her first 6 weeks and submitted a donation for the use of the field and would like to continue to use the field.

SLCC – Guidance notes for the transparency fund application form – The fund is for helping Local Authorities comply with the Transparency code only.

100th Birthday flowers sent to Mrs Bowdler

The above items were noted.

#### 155/17 ACCOUNTS FOR PAYMENT

Accounts for Pattingham Parish Council July 2017

#### 156/17 ACCOUNTS FROM APRIL 2017 TO MAY 2017

The accounts are set out as appendix 1 to these minutes.

#### Accounts for Pattingham Parish Council July 2017

<u>Chq No</u>	<u>Payee</u>	<u>Description</u>	<u>Total Inc VAT</u>
722833	JPE Services	Mowing and strimming footpaths	£600.00
722834	M Taylor	Petrol	£13.91
722835	Pattingham PPC	sponsorship of posters for Scarecrow festival	£250.00
722836	Pattingham PPC	Payment for page in Village Fete programme	£40.00
722837	S Hubble	Reimbursement for shower repair	£702.00

722838	A Horton	Grounds maintenance	£130.00
722839	Inland Revenue	July Payment	£146.01
722840	J Spaul	July wages	£565.72
722841	A Horton	Grounds maintenance	£130.00
722842	J Spaul	August Payment	£565.72
722843	Inland Revenue	August Payment	£146.01
722844	R Lines	Payment for lawn mower, gate chains, oil	£636.81
722845	J Teague	Removal of bench and reinstate ground	£150.00
722846	R Lines	Chairman's Allowance	£250.00
<b>Total</b>			<b>£4,326.18</b>

**Income**

**£0.00**

**157/17 ITEMS FOR FUTURE AGENDA**

Closing date for items for the next agenda is 1st September 2017

Wider Village Plan

PIA assessment and CCTV

Bus Shelter

Defibulator

Grant Application for Car Share in Locality 4

To discuss the possibility of a new skate park

**158/17 DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 11th September 2017 at 7.30pm

**Crime and Disorder Implications**

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to likely effect of the exercise of those functions and to do all that is reasonable to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

**Code of Conduct Dispensations**

The only way in which a Councillor can speak about an item that they have an interest in is if they have been granted a dispensation by their Council. A request for a Dispensation has to be made in writing to the Clerk and to be granted by decision of the Council, so it must form an item of business on the agenda.

**Appendix 1 to the minutes of the 24th July 2017**

**Financial Summary - Cashbook**

Summary between 01/04/17 and 30/06/17 inclusive.

Balances at the start of the year

**Ordinary Accounts**

Cash in hand	£0.00
Santander	£25,595.48

**Short Term Investment Accounts**

Nationwide Playing Fields 1373/704060866	£13,522.50
Nationwide Vill Hall Fund 1136/708023140	£6,102.59
Santander Deposit account	£25,871.08
Total	£71,091.65

## RECEIPTS

	Net	Vat	Gross
	£26,079.20	£0.00	£26,079.20
Total Receipts	£26,079.20	£0.00	£26,079.20

## PAYMENTS

	Net	Vat	Gross
	£12,340.25	£807.48	£13,147.73
Total Payments	£12,340.25	£807.48	£13,147.73

Closing Balances

**Ordinary Accounts**

Cash in hand	£0.00
Santander	£38,510.64

**Short Term Investment Accounts**

Nationwide Playing Fields 1373/704060866	£13,522.50
Nationwide Vill Hall Fund 1136/708023140	£6,102.59
Santander Deposit account	£25,887.39
Total	£84,023.12

## Financial Budget Comparison

Comparison between 01/04/17 and 30/06/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		2017/2018	Actual Net	Balance
<b>INCOME</b>				
100	Donations	£0.00	£0.00	£0.00
101	Precept	£49,105.00	£25,036.00	-£24,069.00
102	Sport England Grant	£37,038.00	£0.00	-£37,038.00
103	Allotment Rent	£240.00	£0.00	-£240.00
104	Misc Items	£0.00	£0.00	£0.00
106	Interest on Fabric Fund Account	£0.00	£0.00	£0.00
107	Interest on Playing Fields	£0.00	£0.00	£0.00
108	Receipts to Playing Fields	£0.00	£0.00	£0.00
109	Receipts for the Fabric Fund	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£0.00	£16.31	£16.31
<b>Total</b>		£86,383.00	£25,052.31	-£61,330.69
<b>Total Income</b>		£86,383.00	£25,052.31	-£61,330.69
<b>EXPENDITURE</b>				
1	Administration	£1,250.00	£345.64	£904.36
2	Audit Costs	£750.00	£250.00	£500.00
3	Allotments	£100.00	£0.00	£100.00
4	Allotment Church Insurance	£120.00	£0.00	£120.00
5	Best Kept Village Competition	£400.00	£0.00	£400.00
6	Burnhill Green	£250.00	£0.00	£250.00
7	CAB	£300.00	£0.00	£300.00
8	CCTV	£250.00	£0.00	£250.00
9	Chairman's Allowance	£250.00	£0.00	£250.00
10	Play Park Loan	£1,500.00	£1,500.00	£0.00
11	Community Participation	£1,000.00	£0.00	£1,000.00
12	Christmas Lights	£3,765.00	£1,808.49	£1,956.51
13	Church Clock	£75.00	£0.00	£75.00
14	Clerks Salary	£11,500.00	£2,139.57	£9,360.43
15	Defibrillator	£120.00	£0.00	£120.00
16	Elections	£500.00	£0.00	£500.00
17	Footpath Maintenance	£1,100.00	£987.53	£112.47
18	Gardening	£1,750.00	£413.18	£1,336.82
19	Insurance	£3,275.00	£1,773.92	£1,501.08
20	Litter	£1,500.00	£0.00	£1,500.00
21	Mothers and Toddlers	£500.00	£0.00	£500.00
22	Old Peoples Welfare	£3,000.00	£0.00	£3,000.00

23	Parochial Church Council	£2,000.00	£0.00	£2,000.00
24	Pensions	£2,200.00	£0.00	£2,200.00
25	Playing Flds Maintenance	£2,000.00	£1,364.56	£635.44
26	Grounds Maintenance	£4,500.00	£72.36	£4,427.64

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## Financial Budget Comparison

Comparison between 01/04/17 and 30/06/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		<b>2017/2018</b>	<b>Actual Net</b>	<b>Balance</b>
27	Playing Field Precept	£1,000.00	£0.00	£1,000.00
28	Section 137	£2,000.00	£750.00	£1,250.00
29	Subscriptions	£650.00	£35.00	£615.00
30	Training	£500.00	£0.00	£500.00
31	Youth	£1,000.00	£0.00	£1,000.00
32	Grant Assisted Projects	£65,000.00	£900.00	£64,100.00
<b>Total</b>		<b>£114,105.00</b>	<b>£12,340.25</b>	<b>£101,764.75</b>
<b>Total Expenditure</b>		<b>£114,105.00</b>	<b>£12,340.25</b>	<b>£101,764.75</b>
Total Income		£86,383.00	£25,052.31	-£61,330.69
Total Expenditure		£114,105.00	£12,340.25	£101,764.75
<b>Total Net Balance</b>		<b>-£27,722.00</b>	<b>£12,712.06</b>	