

Meeting of Pattingham & Patshull Parish Council
Pattingham Village Hall, Pattingham
Wednesday 14th September 2016 at 7.30pm

Minutes

Present

Cllr R Lines Chairman
Cllr D Billson
Cllr A Davies
Cllr M Finch
Cllr T Mason
Cllr S Hubble
Cllr S Hughes
Cllr J Dyas

Also present, Mrs A Watson (Parish Clerk) 8 members of the public (present for the presentation only)

Public Forum

Cllr Davies proposed that agenda item 59/16 was moved to the public forum, seconded by Cllr Dyas

Competition winners for the various annual competitions were presented with trophies and gift vouchers. Thanks were given for participation.
No comments were made in the public forum.

58/16 **Apologies**

Apologies and reasons of absence were received and accepted from Cllr Deane (work commitment) Cllr Burton (family commitment) Cllr James

59/16 **Competition Presentation**

Completed in the public forum

60/16 **Declarations of Interest /Dispensations**

None.

61/16 **Signing of minutes**

The minutes of the Parish Council held on 15th June 2016 and the HR Committee held on 8th August 2016 were signed as a correct and true copy.

62/16 **Police matters**

Statistics were available for June 2016, four crimes were reported during the month.
Resolved Cllr Mason to forward the email to Insp Parsons for guidance.

63/16 **Clerks report**

Clerk request permission to transfer the direct debit for Scottish Power for the changing rooms to be deducted from the PC main account (currently deducting £60 pcm). **Resolved** to change the

details.

Clerk incurred mileage for a number of bank related journeys totalling £28.62, **resolved** to authorise this claim.

The council **resolved** to adopt a more formal process to reclaim mileage on a monthly basis by adopting a form that is to be supplied by Cllr Lines and formally approving mileage in a meeting. Clerk requested the Council to authorise J. Broadhouse from Ditton Services to be issued with a changing room key (as required) so he may have access to water. **Resolved** to issue Ditton Service with a key when required. **Resolved** Cllr Finch is to be issued with a key to the changing rooms allowing J Broadhouse to contact Clerk, Cllr Lines or Cllr Finch for access.

Clerk recently had authorisation to purchase suited padlocks at a cost not exceeding £100.00. A set was purchased for £24.99, **resolved**, due to the increase in ASB an additional , sturdier set is to be purchased with the total of both sets not to exceed £100.00

Clerk advised that within the past hour a call had been received from J Williams (litter officer) advising of his intention to retire. It was confirmed that J Williams is happy to continue to remain in post until a replacement is secured. **Resolved** HR committee are to recruit for this role and explore the possibility of broadening this role to include maintenance.

64/16 Councillor reports

- District report

District Council activities are much reduced during the month of August and into early

September, so there is little to report.

As reported at the last meeting the owners of Hall End Farm have submitted a renewed application for a lawful use certificate similar to that turned down in 2015. This second application has been called in to be heard by the council's legal panel, unless a decision is made to refuse the application. It remains the position that we have had no confirmation of any decision. On 2nd September I was advised that the agent for the applicant had been asked for additional information regarding the use of the site, but I have heard nothing further as yet.

The following decision has been made by district regarding the proposed parking restrictions at Westbeech Road:

2.0 Proposed Decision by Member of the Cabinet

2.1 I propose to inform the Community Traffic Management Officer at Staffordshire County Council that this Council supports the proposals to implement extension of existing limited waiting restrictions on Westbeech Road, Pattingham. Although there are currently existing restrictions in place, there is a new concern is with regards to the bend which affords restricted forward visibility which is exacerbated when vehicles are parked there.

Full details of the decision are also provided for agenda item 69/16 as a separate email.

The local plans "Strategic Allocations Document" has completed its consultation phase and the district council has a members briefing regarding the outcome on 11th October. I have however been advised that there are changes to the document regarding Pattingham as a result of this last consultation. I have a meeting with the local plans team to be advised of (and perhaps comment upon???) the changes on 21st September. Until then I am unable to give any clarification of what these may be. I may not be permitted to give any clarification until after the briefing on 11th October.

- County report

Attended a meeting in Pattingham with the Chairman of the Parish Council, the District Councillor and the County Highways Manager to assess the proposed parking restrictions along Westbeech road. The decision to implement a single line yellow marking to include the bend there has now been ratified by the County and District Council Strategic Services and will be put into effect on or after 9th.September 2016.

Information concerning safety signs outside St,Chads Primary School are to be circulated by leaflet distribution by the County Council to explain that an advisory 20mph is plenty along the stretch of Westbeech road adjacent to the school is to provide security for that area where parents and school children gather during school time.

School transport arrangements for pupils at Codsall Middle School and details of buses to Perton Middle School are now available for reference on the County Council Web site. Changes that have been made are a result of the re-tendering process. Both schools will continue have their own individual transport services funded with the support of the County Council.

A resident in the village has been in contact concerning the state of his garden in Broadwell Lane. There is a flooding issue that has been looked at by the Assistant Highways Manager and the Flood Risk officer from the County Council. The problem is unresolved and an e mail has been sent to them regarding their findings and a resolution to the problem. To date they have not contacted the resident for two months about this matter.

65/16 Planning

Resolved to make comments on the below two applications only:

16/00802/FUL Residents have expressed concern with regard to the scale of the proposal and the impact to the neighbours. The Parish Council supports these concerns

16/00833/FUL Concerns raised regarding the viability splay from Great Moor Road onto the Wolverhampton Road.

66/16 Pension Policy

The LGPS have issued a new policy which supersedes all others. Concerns were raised regarding the policy which refers to waiving in whole, or in part, any actuarial reduction for early retirement.

Resolved that the HR committee should discuss and consider further whilst the Clerk confirms that the policy wording is changeable.

67/16 Finance

The following income and expenditure was agreed

Date			
13.07.16	722694	a watson july expenses	45.98
13.07.16	722695	r taylor petrol	12.94
19.07.16	722696	Hmrc	15.64
19.07.16	722697	a watson july wage	686.82
19.07.16	722698	lgps contribution	194.71

19.07.16	722699	a horton gardening	125.00
19.07.16	722700	a watson reimbursement verge posts	128.88
21.07.16	722701	asc metals goal posts	72.00
01.08.16	722702	tts 2nd instalment	2184.00
03.08.16	722703	a watson aug expenses	45.98
08.08.16	722704	a watson paper reimbursement	5.00
08.08.16	722705	hags smp muga repairs	33.12
10.08.16	722706	a watson working from home pmt	150.00
11.08.16	722707	r lines reimbursement sthil strimmer	420.63
22.08.16	722708	a horton gardening	125.00
22.08.16	722709	a watson aug wage	694.35
Total £4940.05			
Income received: £481.39 and £1043.69 received from Came and Co refund for insurance policy merge 22.07.16 £16421 received from Sport England (Drainage project)			

68/16 Christmas Lighting

The contractor (S J Hopkins) has advised that a new timer is required for the trees at Pattingham shops, it is estimated that a timer will cost £80. **Resolved** to purchase a new timer at a cost of £80.

New festoons are required for Burnhill Green. **Resolved** to use the festoons and coloured bulbs from over Pattingham Shops at Burnhill Green and to purchase 5 of 100m lengths of festoons for Pattingham Shops at a cost of £229.50 each (to be supplied by S J Hopkins). **Resolved** to apply to Cllr James County fund for £1000 towards this cost.

A request from a Parishioner has been received for an electricity point to be channelled underground to feed to the Christmas tree in the village green. The source of supply would be the junction box located in the tree adjacent to the Christmas tree. The parishioner would fund the cost for this and has been given a quote from Chambers electrical contractors to undertake the work. S J Hopkins has viewed the quote plan and has approved the proposition. **Resolved** to contact the parishioner and accept the proposal at a total cost to be met by the parishioner subject to granted approval by the village hall committee. A safety locked box is to be fitted at the base of the Christmas tree

Cllr Davies requested permission to judge the annual Christmas light competition with the assistance of children. It was proposed that Cllr Davies organises a 'village tour'. **Resolved** Cllr Davies is to organise the tour and judge the competition. It was previously resolved (two years prior) that winners cannot be judged for a three year period, this rule to be removed this year.

9.20pm Cllr Hurford left the meeting

69/16 Highways

The PC were requested to consider the consultation for the proposal of extending the existing limited waiting restrictions on Westbeech Road. **Resolved** proposal accepted, Clerk to respond accordingly.

Cllr Mason informed the Council that there is not any funding to consider the speeding issues at Westbeech Road any further at this point.

70/16 Parishioner communication

Cllr Dyas suggested that there are alternative ways to communicate with parishioners. Social media is used often and is far reaching, The possibility of setting up a facebook page was considered.

Resolved to consider further at the next meeting

71/16 South Staffs Work Club

Communication has been received from Cllr Chapman on behalf of the South Staffs work club requesting monetary support for the scheme. Cllr Mason informed the council that he is familiar with the scheme and does not believe that Parishioners access the service. Following consideration it was **resolved** not make a donation to the scheme

72/16 Goal Posts

A quote has been received from J Teague for £120 to install sockets for the junior goal posts. **Resolved** to accept this quote and instruct J Teague to install. This amount is to be deducted from Playing Fields maintenance. Cllr James and Cllr Dyas will assist if required.

A request to complete the monitoring and evaluation form for the tennis courts has been received, **resolved** Clerk to return the form with the agreed number of 1950 for the usage during the past 6 months.

The changing rooms are in need of attention prior to the Bells Run, **resolved** a total amount of £50 can be spent on cleaning the changing rooms, stocking up on equipment for the (cleaning products, toilet rolls) and the hire of a shed from the village Hall committee to store the oil radiators and any equipment in. Cllr Lines to contact the village hall committee regarding using the shed.

73/16 SPFA membership

It was **resolved** to join the Staffordshire Playing Fields Association at an annual cost of £15.00 per Year. This was a membership the Playing Fields Committee previously held.

74/16 Bells Run

The Bells Run has been scheduled for 9th October 2016. **Resolved** a charge of £150 will be made, Clerk to send the invoice. Concerns were raised regarding the football Pitch, the PC are to insist that a marshal is placed at the lower end of the pitch directing runners away from the area.

The pitch is to be cordoned off by barrier tape, **resolved** Cllr Davies may purchase some from the hardware shop if required.

75/16 NALC Housing Survey

Nalc invited responses to the NALC housing Survey, **resolved** not to respond.

Proposed by Cllr Davies to move standing orders to 10.15pm seconded by Cllr Mason

76/16 Highway infrastructure management consultation

Resolved not to respond to the consultation

77/16 Millennium Sign

The sign for the millennium was has been graffit'd, quotes for a replacement have been received from Shelley Signs (original manufacturer) totalling £1065, **resolved** Cllr Hubble and Cllr Finch will attempt to repair the base and remove the graffiti.

The Sport England sign from the tennis courts has also been damaged, this sign is currently being stored by Cllr Finch

78/16 Footpath repairs

It is not known if the grant application to renovate the footpaths has been successful, Clerk received notification that it is likely therefore ***resolved*** not to apply for further funding from the District Council member budget until the outcome of the community pathways is known.

79/16 Items for future agenda

Councillors were reminded that a full proposal of the item should be sent to the Clerk with sufficient time to be added to the agenda. If a proposal is not received, then it cannot be considered.

Items for future agenda with proposals to be sent are;

- Social media is to be considered, further details to be forwarded to the clerk.
- To consider approval for St Chads PTFA to use an advertising banner on the railings without the need of prior consent
- Cllr Finch raised concerns that the MUGA is being misused and an inspection is regularly needed – details are to be forwarded to the clerk.
- Fundraising; details to be forwarded to the clerk
- Surveys: to nominate a councillor(s) to provide the Clerk with direction for considering adding survey's to the agenda

Meeting Closed at 10.15pm.

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area.

Where relevant any decisions made at the Parish Council meeting have taken this duty of care into consideration.

Code Of Conduct Dispensations

The only way in which a councillor can speak about an item that they have an interest in is if they have been granted a dispensation by their Council. A request for a dispensation has to be made in writing to the Clerk and to be granted by decision of the Council, so it must form an item of business on the agenda.

Signed:

Dated: