

MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 18TH JANUARY 2021 VIA ZOOM SOFTWARE

Present: Councillors: R Lines (Chairman), L Billingham (Vice-Chairman), D Billson, Mrs A Davies, A Freeman, N Hill, N Land, T Mason and Mrs C Clarke

1/21. To receive Apologies of absence

Apologies of absence were received from Councillors K James, M Finch and J Tomlinson due to being unable to join the meeting via Zoom, their apologies were noted and accepted.

The Chairman once again reminded members that as parish councillors we are summoned to attend meetings. While it is recognised that some councillors will not necessarily have the facility to engage fully with 'Zoom' or similar means by which a council may choose to arrange remote meetings, failure to 'attend' simply because they don't wish to phone in (something which Zoom enables), despite having that relatively limited facility available to them, should not, in the opinion of the NALC Legal Team, be deemed to be an acceptable reason for absence.

2/21. To receive members declarations of Pecuniary Interest

No declarations were made.

3/21. Public Forum - Democratic fifteen-minute period / public question time.

Standing orders were suspended.

Members of the Council thanked Councillor Mrs A Davies for preparing, buying, and organising the distribution of the Christmas Hampers/Gift Bags. There have been many letters and emails of thanks from those that have received them.

The grass verge outside the village hall has been churned up by the Smiths News morning delivery driver to the Co-Op. There is CCTV footage of the damage. The ground has been repaired twice at a cost to the Parish Council, only for the damage to reoccur. The Clerk and Chairman have written, emailed and called the company with no response. It was suggested the Clerk looks into the possibility of pursuing the matter through the Small Claims Court.

It was agreed that the Chairman and Clerk prepare a note and ask the manager of the Co-Op to put it in the box where the driver delivers the papers too.

Standing orders were re-instated.

4/21. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 7th December 2020.

The minutes of the above meetings were agreed as an accurate and true record of the meeting.

5/21. To receive the County / District Councillors report / address to the Council on any matters relevant to the Parish.

District Councillor T Mason reported on the following items:-

- The covid rates for South Staffordshire are very high 603.9, in England the rate is 499. If the nursing homes and prison are taken out of these figures it is 495. The rates on the 11th January were 571 and 18th increased to 603.9.
- The bin collections are virtually back to normal, with staff from the Leisure Centres retraining to help Biffa due to a shortage of staff.
- The District Council have withdrawn their planning application for outline planning permission to build on the public open space at Windsor Road.

6/21. To discuss any progress on outstanding items relating to County and District

The following outstanding items were noted:-

- The 40mph zone on the Burnhill Green Road, came into effect on the 11th December 2020. The signage has been installed, and Councillor Lee Billingham is going to contact residents to set up a local Community Speed-watch group. There does appear to be a reduction in the speeds of the vehicles along the road during the main part of the day. If the Community Speed-watch campaign does not help slow down traffic, then the Council will look at installing the SID in this location.

7/21. To discuss and agree costings for power column for Burnhill Green Christmas Lights

The Clerk confirmed the additional cost of £1200 is to close the road and install a WPD cable. The mini power column is £940 making a total of £2,140 to install Christmas Lights in the Beech Tree at Burnhill Green. Councillor L Billingham suggested that a better use of the funds may be to purchase a fir tree and plant it on the green in the centre of the village and extend the existing power pillar to have a spur for the tree lights on the newly placed tree. The estimated cost would be less than the new power point of £2140. The Clerk and Councillor L Billingham to look at the costs and bring these back to the next meeting.

It was noted that Christmas lights did fail several times in two locations over the Christmas period. There was some concern over water ingress to the equipment, therefore the Clerk to discuss this situation with the electrician and report back to the Council.

8/21. To discuss protecting amenity land within the Parish

The planning application 20/00787/OUT has been withdrawn by the District Council.

To prevent future attempts to change the designation of this open public space it was proposed the Parish Council try to acquire the land to be kept as open public space in perpetuity for future generations. It was also proposed that we approach the Crown Estate with a similar proposal to acquire land currently leased by the Parish Council in Burnhill Green.

Members agreed that the Chairman should approach the District Council and Crown Estate to see if the Parish Council can acquire the land to be kept as public space in perpetuity.

9/21. To request an updated crime report from the PCSO

The Clerk contacted PCSO Sian Fryer to ask for a police report for the meeting in early January. It has not been received, so the Clerk will ask for a report again and circulate it to members when it is received.

- 10/21. To discuss replacing the Map by the shops
- It was agreed that the Clerk look at getting a quote for a new map and board to replace the old board and map by the Co-Op. The location of a new map board to be moved nearer to the new noticeboards. Also, the Clerk to look at getting a price for a replacement sign for the rules of the park by the Village Hall, both were agreed.
- 11/21. To receive the report from the Clerk.
- Correspondence was noted and received as detailed below:-
- Update on latest Corona Virus information
 - Information on Covid Marshalls
 - Information on bin collections
 - Confirmation of submitted planning application
- 12/21. Clarification on SID settings and data export information.
- The Clerk confirmed that the SID device has been recording in mph, the report title was in-correct displaying kmh but the data produced and issued to all Councillors was correct.
- The sign cannot record data in both directions, it can be set at any speed up to 70mph and it does not record data when the display has been turned off.
- It was agreed to leave the sign in its current location as it does appear to have an impact on incoming traffic to the village. The sign may not operate satisfactorily if it were to be rotated 180 degrees due to the bend of the road and parked vehicles.
- It was agreed to review this at the next meeting.
- 13/21. To receive the accounts for payment and accounts up to 31/12/20.
- These were detailed under Appendix 1 to these minutes, and were agreed and accepted.
- 14/21. Items for future Meetings
- To be with the Clerk by Monday 22nd February 2021
- 15/21. Date of next scheduled meeting
- 1st March 2021 – it was noted that if Councillors J Tomlinson and M Finch did not attend the next meeting, they would not have attended a meeting for 6 months. The Clerk to check the rules of absence in-light of the Covid 19 changes in regulations and report back to all members.

Appendix 1 to the minutes of the Pattingham Parish Council meeting held on the 18th January 2021

723446	British Legion	Street poppies	£200.00
723447	Wix	Annual subs for website	£155.58
723448	RH Electrical	Christmas light new timer due to lights being damaged by a lorry	£210.00
723449	Christmas hampers	Funded by grant	£444.02
723450	Christmas hampers	Funded by grant	£28.00
723451	Neat n Tidy	Lengthsmans works	£138.00
723452	Admin	January	£660.62
723453	Mazars	Audit cost	£360.00
723454	Inland Rev	January	£184.69
723455	J Teague	To repair verge by village hall	£44.94
723456	Dittons	Grass cutting x 2	£945.00
	Total		£3,370.85

Financial Summary - Cashbook

Summary between 01/04/20 and 06/12/20 inclusive.

Balances at the start of the year

Ordinary Accounts

Santander £9,000.86

Short Term Investment Accounts

Redwood Bank £30,000.00
 Santander Deposit account £26,594.12
 Total £65,594.98

RECEIPTS	Net	Vat	Gross
Council	£54,670.88	£0.00	£54,670.88
Total Receipts	£54,670.88	£0.00	£54,670.88

PAYMENTS	Net	Vat	Gross
Council	£22,824.32	£1,897.69	£24,722.01
Total Payments	£22,824.32	£1,897.69	£24,722.01

Closing Balances

Ordinary Accounts

Santander £38,927.91

Short Term Investment Accounts

Redwood Bank £55,000.00
 Santander Deposit account £1,615.94
 Total £95,543.85