

MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 11TH OCTOBER 2021 AT CROWN ROOMS, BURNHILL GREEN

Present: Councillors: R Lines (Chairman), D Billson (Vice-Chairman), L Billingham, A Freeman, N Land, T Mason, N Hill, M Finch and Jak Abrahams (County Councillor) PCSO Ashley Tooth (in part)

Members of the public present: None were present.

112/21. Apologies for Absence.

Apologies of absence were received from Councillors J Tomlinson, Mrs A Davies and Mrs C Clarke due to other commitments.

113/21. Declarations of Councillors' Interest.

Councillor T Mason declared an interest in relation to the Land at Windsor Road (117/21) as it is owned by the District Council.

114/21. Public Forum - Democratic fifteen minute period / public question time

There were no members of the public present.

As this meeting was held in Burnhill Green, it was noted that the Community Speed watch is up and running in the Parish at Burnhill Green, members recorded the thanks from the Council to the volunteers.

An outline planning application for a new dwelling on land adjacent to the public house and recreation ground has been turned down by District planning officers.

The children's play area has had the surfaces rectified and the bench has been moved from under the trees and relocated, a new bin installed, and a number of trees have been crown-lifted to allow more light into the park.

The Scarecrow festival was very successful and raised a total of £8,990 from the event. It is anticipated that a donation to the playing fields (via the parish council) will be forthcoming to help fund some outdoor adult gym equipment. The parish council already have some reserves earmarked for adult gym equipment and the Clerk will get a brochure / website link for Calloo and circulate to members.

Maintenance work on park trees overhanging the highway and blocking road signs is complete. The annual perimeter hedge-cutting and cutting of long grass areas is yet to be completed. The mole man has been engaged as a one off payment of £275.00 to deal with mole activity on both upper and lower fields. A quote has been asked for an annual contract.

The ROSPA play area inspection has been booked and will take place before the end of November for all Parish areas.

115/21. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 6th Sept 2021.

The minutes of the above meetings were agreed as an accurate and true record of the meeting.

116/21. County / District Councillors to address the Council on any matters relevant to the Parish

Councillor Jak Abrahams reported on the following items:-

- The next Pattingham Parish Council meeting in November clashes with Perton's and he will be attending that meeting, so he apologised in advance for missing that meeting. The chairman did state the next meeting will be our precept meeting and will not include a full agenda.
- Flooding on the Pattingham Road, (Perton ward), has been raised by residents and the gullies need emptying which is in the process of being scheduled.
- He has met with Mercers to discuss their plans for the future and problems relating to rural crime.
- He has spoken to the newly appointed Crime Commissioner Ben Adams and requested through him the PCSO's attend Parish meetings.
- The entrance markers for Burnhill Green have been measured and a pdf proof is being drawn up, when it is available it will be shared with the Council by Cllr L Billingham.
- Adding Wolverhampton Road to the Primary Gritting network is still an outstanding issue for the Parish and he will challenge this again with County Highways.
- There has been no further correspondence on vacant seats on school buses – this is still awaiting for a Government white paper, so this is still outstanding. An update was requested.
- The flood on Westbeeche Road/Pattingham Lane by the nursery is still an issue and needs to have a channel re-dug out for the water to go away naturally.
- In terms of tree safety – it was asked is there a County Tree policy? In the above area a large oak tree lost a substantial branch which luckily fell on the verge, not the road. He will ask if there is a tree policy for these type of trees to be inspected before they fall and possibly cause a fatality. If there are similar issues they need to be reported on the County Portal and this produces a reference number which makes it easier to be followed up.

Councillor T Mason reported:-

- There have been 2 parish Council seminars / forums on Crime and Safety / Flooding and the other was on the new local plan. There were no Parish Councillors from Pattingham in attendance.
- There is a forum on the 11th November between 6-8pm for councillors and residents on the new local plan / site allocations.
- The consultation does not start to the 1st November and runs to the 13th December due to purdah the start has had to be delayed and elections that need to take place first.
- An election is due to losing the leader of the Council who sadly passed away, Councillor T Mason is now the cabinet member for Planning.

It was noted that Councillor N Hill and County Councillor J Abrahams leaflet dropped the area of concern with regard to flooding on Moor Lane to provide an evidence base – but with no response. This was noted with regret and surprise.

The District Councillor noted that he had for several months in articles produced in local media tried to raise awareness of the new Local Plan and Site allocations, and to date only one person has contacted him on this subject.

117/21. To receive an update on Land off Windsor Road.

There has been no update, and we are awaiting a market valuation survey for the land by the District Council. The Clerk to chase progress.

118/21. To receive an update on Parish Map

The sign has been ordered with Black legs to match existing furniture in that area. We are waiting for the sign to be delivered and installed, we have asked for them to liaise with the Parish on the exact location of the sign.

119/21. To receive an updated report from the PCSO on crime statistics in Patteringham

A report was received and circulated to all members. This was noted.

PCSO Ashley Tooth attended part of the meeting and updated members with details on the report sent prior to the meeting. He is looking at working on ASB by using a covert car in the village. He was asked if there has been a decrease in crime at Perton and has this had an effect on Patteringham's crime statistics? He stated that the incidents compared month on month have similar totals. Members thanked him for taking the time to make an appearance at the meeting.

120/21. To receive an update on the re-opening grant for the High Street

The grant from the District Council has been paid in full £5000. All of the items concerned have been ordered. Evidence has been requested when it is available for the items purchased. Helen Raymond Clark has been approached and is happy to help with ideas for planting of the new planters when they arrive. This was noted.

121/21. To receive an update on the Tiny Forest project

Councillor N Hill reported that the District Council are looking at if we need permissions for land and access. The timeline for the planting is approx. 10 weeks, and the District should be able to sign this off by the end of the next week. The access request is still outstanding, however it is believed that planning is not required for removing a small section of fence for access.

Councillor N Hill will contact Severn Trent to request the soil samples are taken as soon as practicable, so we can be sure the project can continue before the fence is removed for access.

122/21. To discuss Speed reduction with neighbouring parishes

At the moment a person from the neighbouring Boningale parish is undertaking the Community Speedwatch training with the Burnhill Green residents. At this time there is not enough people to start a separate group and Shropshire Council are not fully supporting their request. The data collected from running the Burnhill Green Community Speedwatch has been agreed to be shared to help their case to get support from Shropshire Council to have their own Community Speed watch group set up and evidence the need to extend the 40MPH zone.

123/21. Grant Application from Pattingham Village Hall

A grant request has been received for the running Costs for CCTV at Pattingham Village Hall of £1000. It was agreed to approve the grant request.

124/21. Christmas Lights – preparation

The Christmas tree for Burnhill Green is still awaited, the tree cost is £400. The new tree will have smaller battery operated lights for this year and the original tree will have standard lights on it.

The contractor for installing the lights has got to have HERS registration, this for this year this is not being enforced but it will be next year.

The Provisional dates for the Burnhill Green lights will be put on 4th December 2021 and Pattingham on Saturday 27th November 2021. These dates are to be confirmed.

125/21. Draft Preferred Options Plan – discussion

The draft local plan consultation opens on the 1st November 2021. The District are wanting to look at dedicating land to meet the needs of the plan to evidence a five year supply of housing. Without it, planning applications for residential development are often justified by the absence of such plans. The quantities of housing required for Staffordshire is a set figure, and we have to also allocate a number of houses for over spill from the Black Country / Wolverhampton. This is a minimum of 4000 homes to be allocated at this time, and the calculation has been done with the lower range formula. 4 large sites have been developed in other areas of South Staffordshire to date to help take this pressure of additional 4000 homes required. For Pattingham there is proposed a minimum of 18 homes on Dodds field and 22 homes on Moor Lane. This was noted.

126/21. Report from the Clerk.

CCTV Village Hall – The BT Line is out of contract and the Clerk has asked their treasurer if they wish to shop around for a better deal, and the Parish just cancel their line at - the appropriate time. It was agreed to recharge the village hall for the time being for the costs from BT and continue to operate out of contract for the time being.

The contract is due for renewal from Edge IT systems for the accounts package the cost per annum for 5 years is £282.00. This was agreed to be renewed.

Correspondence:-

Noticeboard use.

Trees along Westbeech Road/Pattingham Lane obstructing high farm vehicles.

Tennis court access and contact details displayed in an old inaccessible noticeboard – that has now been removed by the chairman.

Flowers for Norman & Janet Bramall, of 25 Moor Lane, Pattingham will be celebrating their diamond wedding anniversary on 7th October, 2021.

Email received from Mr and Mrs Ringrose for flowers sent for their Golden Wedding anniversary on the 18th September to say thank you.

127/21. Accounts for Payment and accounts up to 6th September 2021.

The accounts for payment are detailed below and the accounts up to 6th September are set out as appendix 1 to these minutes.

Ratification list Pattingham Parish Council 11th October 2021

DD	£22.37	EE	Phone bill
DD	£53.08	BT	Phone line / broadband
DD	£45.06	Water Plus	Water rates
DD	£23.77	Utility Warehouse	Monthly charges
723311	£210.35	TFM	Play area repairs
723312	£472.50	Dittons	
723313	£150.00	A Horton	September Grass cutting
723314	£183.40	Inland Rev	September
723315	£661.22	Administration	September
723316	£300.00	Mazars	Audit
723317	£50.00	Cleaning	Changing room cleaning
723318	£217.00	BKV	Prizes
723319	£2,160.00	D & S Oakworks	Planters
723320	£2,896.00	Sustainable Furniture	Picnic Tables
723321	£183.40	HMRC	October
723322	£661.22	Administration	October
723323	£472.50	Ditton Services	Grass Cutting
723324	£150.00	A Horton	October grass cutting
723325	£0.00	Cleaning (tbc)	Changing room cleaning
Total	£8,911.87		

128/21. Items for future Meetings

To be with the Clerk by Monday 8th November 2021 – budget and precept for 2022/3 inc reserve allocation (land at Windsor Crescent / BG Play area) / projects.

129/21. Date of Next Meeting –

15th November 2021 (budget meeting)

6th December 2021

17th January 2022

7th March 2022 – Burnhill Green

25th April 2022 (APM)

9th May 2022 (AGM)

Financial Summary - Cashbook

Summary between 01/04/21 and 06/09/21 inclusive.

Balances at the start of the year

Ordinary Accounts

Santander £27,153.38

Short Term Investment Accounts

Redwood Bank £55,045.55

Santander Deposit account £1,615.97

Total £83,814.90

RECEIPTS	Net	Vat	Gross
Total Receipts	£26,967.46	£0.00	£26,967.46
PAYMENTS	Net	Vat	Gross
Total Payments	£22,490.30	£859.65	£23,349.95

Closing Balances

Ordinary Accounts

Santander £30,770.83

Short Term Investment Accounts

Redwood Bank £55,045.55

Santander Deposit account £1,616.03

Total £87,432.41

Signed

Chair

Clerk / Responsible Financial Officer

Financial Budget Comparison

Comparison between 01/04/21 and 06/09/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Actual Net	Balance
INCOME				
Council				
100	Donations	£0.00	£0.00	£0.00
101	Precept	£47,750.00	£23,875.00	-£23,875.00
103	Football Income	£1,400.00	£0.00	-£1,400.00
104	Misc Items	£0.00	£0.00	£0.00
110	Interest on Santander deposit acc	£60.00	£0.06	-£59.94
111	Redwood Bank Interest	£0.00	£0.00	£0.00
Total Income		£49,210.00	£23,875.06	-£25,334.94
EXPENDITURE				
Council				
1	Administration	£500.00	£144.76	£355.24
2	Audit Costs	£550.00	£275.00	£275.00
5	Best Kept Village Competition	£500.00	£0.00	£500.00
8	CCTV	£600.00	£219.20	£380.80
9	Chairman's Allowance	£250.00	£250.00	£0.00
10	Play Park Loan	£6,500.00	£0.00	£6,500.00
12	Christmas Lights	£5,000.00	-£39.99	£5,039.99
14	Clerks Salary	£9,500.00	£3,997.41	£5,502.59
15	Defibrillator	£0.00	£131.95	-£131.95
16	Elections	£1,000.00	£0.00	£1,000.00
17	Footpath Maintenance	£1,000.00	£0.00	£1,000.00
18	Gardening	£1,800.00	£600.00	£1,200.00
19	Insurance	£1,300.00	£1,253.36	£46.64
25	Playing Flds Maintenance	£10,000.00	£794.81	£9,205.19
28	Grants / Other exp	£7,500.00	£3,740.50	£3,759.50
29	Subscriptions	£450.00	£0.00	£450.00
30	Training	£50.00	£0.00	£50.00
34	STORAGE AT THE VILLAGE HALL	£150.00	-£120.00	£270.00
36	FOOTBALL EXPENDITURE	£700.00	£0.00	£700.00
37	VILLAGE MAINTENANCE IMPROVEMENTS/LITTER	£5,600.00	£425.31	£5,174.69
Total Expenditure		£52,950.00	£11,672.31	£41,277.69
Total Income		£49,210.00	£23,875.06	-£25,334.94
Total Expenditure		£52,950.00	£11,672.31	£41,277.69
Total Net Balance		-£3,740.00		