

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL PRECEPT MEETING HELD ON MONDAY 20TH JANUARY 2020 AT PATTINGHAM VILLAGE HALL

Present: Councillors: Councillors R Lines (Chairman), D Billson (Vice Chairman), A Freeman, N Hill, J Tomlinson, L Billingham, Mrs C Clarke, N Land, M Finch, Mrs A Davies.

Also present Mrs J Neal – Clerk, Justin Dytor and Alison Collin-Stokes

1/20. Apologies for Absence.

Apologies of absence were received from Councillor T Mason and County Councillor K James.

2/20. Declarations of Councillors' Interest.

None were declared.

3/20. Public Forum - Democratic fifteen minute period / public question time (including Christmas Lights competition winner Presentation)

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda. All meetings are recorded and any member of the public not wishing to be recorded should advise the Chairman. Standing orders were raised.

Councillor Mrs A Davies reported that the winner of the Christmas Light Competition for 2019 was a resident of Beech Close. The competition is judged by a group of local children. Members thanked Councillor Mrs A Davies for organising the judging and for arranging to take the winner's prize of £50 to them.

Two residents of Moor Lane, addressed the Council to express their concerns over the flooding from the farmer's field behind their properties. Residents in Moor Lane are experiencing flooding of gardens and out buildings and in some instances homes are close to being inundated. Residents are having to use sandbags to try to stop the flow of the water and it is causing a lot of distress.

There is concern that silt is flowing into storm drains and blocking them. Severn Trent have confirmed there is no leak from pipes and rain water is draining from the field. The ground is saturated and any heavy rainfall results in repeated flooding. The County Council have attended several times to remove flood water from the road using tankers.

Residents have located some existing drainage systems, although these seem to have had little or no maintenance. Some efforts have been made to get water flowing through them again, but longer term solutions are necessary. It was noted that the field is private land and there had not been any dialogue or communication with the landowner.

It was noted that this is an agenda item and any action / resolutions would be recorded in this part of the agenda.

Standing orders were re-instated.

4/20. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 2nd December 2019.

The minutes of the meetings detailed above were agreed as a true and accurate record of proceedings.

5/20. To update on the loss of transport for children attending Codsall High Federation of Schools
Dealt with under agenda item 6/20.

6/20. County / District Councillors to address the Council on any matters relevant to the Parish

Outstanding county items., it was agreed to nominate a lead person responsible for progressing the 5 items below:-

1. Matters relating to School Transport Policy

The Clerk asked for confirmation from the County as to whether the places were available for purchase from January, but no response has been received. Councillor N Hill volunteered to progress this matter with the County Council on behalf of the parish council.

2. Flooding (and possible road subsidence) in the vicinity of Clive Road at its junction with High Street, Pattingham – Councillors J Tomlinson and M Finch

The problem with this road flooding has been ongoing for many years, and Councillors have reported it directly to the County Council via their reporting system and no action has been taken, as the County close the jobs stating there is no fault to be repaired. Councillor's J Tomlinson and M Finch to progress this item with the County Council.

3. Adding Wolverhampton Road to the Primary Gritting Network

There have been no changes to the gritting routes this season.

Wolverhampton Road/Norton Bank/Westbeech/Pattingham Road/Patshull Road/Clive Road and High Street are all on the **secondary** routes for gritting, and these roads will be treated if the weather is set to fall below freezing.

It remains an ambition to get Wolverhampton Road (as a minimum) added to the **Primary** Gritting Network. Councillor R Lines to continue campaigning for this.

4. 40mph speed limit on Burnhill Green Road

Councillor R Lines reported he had received an email stating that the Engineers have done the drawing for this scheme which now requires signing off. Once this has been done they can start the statutory consultation process. We are looking at potentially towards the end of March for delivery (subject to the statutory consultation process). Councillor L Billingham will monitor this item and progress a request for village gateway signs to be installed to highlight the new speed limit.

The following report was received from County Councillor K James:-

I am contacting you in connection with the above meeting to give the Parish Council an update on a meeting I was taken to on 13th January in Codsall for South Staffordshire members of the County Council.

The subjects discussed concerned policing in the area and a presentation was delivered by a member of the Scrutiny panel involved with the Police and Fire Service Commissioner's office covering all of Staffordshire. The points made were focused on the crime figures in the villages in our divisions and to propose revisions and changes where needed. To that end a feedback would be needed from parishes to tackle any issues that were needed to be raised. As the present Commissioner is standing down during this year. An Election is planned for this post and it is an opportune time to update the Scrutiny panel on issues that require an address.

At this time I am unable to drive and I will continue to deal with all matters that arise concerning the County Council by e mail and provide information in the reports that I will send to your meetings.

This was noted.

7/20. Update re the drains on Clive Road/flooding on the road (Councillors J Tomlinson / M Finch to report)
Dealt with under agenda item 6/20.

8/20. To discuss possible locations for the free trees from SSSC / Tree Wardens

The chairman suggested land on Pattingham Playing Fields adjacent to the area currently designated as Forest School. It is unmaintained land and may need cultivating before planting could take place. Subject to trees still being available through the scheme, Councillor Mrs A Davies agreed to discuss the idea with St Chads School because a criteria of the scheme is to involve children. Members of the Council offered to help plant the trees.

9/20. Update on replacing the parish council noticeboard in Pattingham

The chairman made councillors aware of a limited time offer on a new notice board. It was agreed to leave the ex Crown Estate noticeboard at Burnhill Green and review that at a future meeting. It was proposed by Councillor R Lines and seconded by Councillor N Hill, to purchase a new noticeboard for Pattingham, with a maximum budget of £1600, on a vote this was carried.

10/20. Update on Locality 4 SID schedule and discussion on purchasing another SID by the parish council

The chairman has been chasing Helen Marshall for an update on the timetable for the Locality 4 (shared SID) – and she in turn has been chasing Highways. Despite hoping to get a timetable/schedule by Christmas – there has been another delay from Highways and she is chasing them on a weekly basis.

It was agreed to defer purchasing another SID to a future meeting, and review the data stored by the existing SID. The Clerk is awaiting training from Morelock the supplier of the sign.

11/20. Discussion on Moor Lane Flooding

This item was discussed at length in the Public Forum. As there appeared to be no contact with the landowner by home owners, and in the absence of any other contact information, the chairman offered to make some enquiries and make a personal approach. The councillors agreed this was an appropriate step.

12/20. To discuss replacing the Changing Room Locks

The lock on one of the changing room doors is jamming and the door is sticking due to the wood swelling in the door and frame. This needs remedying and potentially new locks purchased. It was agreed that new locks be purchased as soon as practicable with a maximum budget of £100.

It had been reported by the football teams, that following some heavy rain during play, the pitch has become quite churned up. They have agreed not to hold any games for a couple of weeks while the pitch dries out. They are organising to have the pitch verti drained, it was proposed by Councillor R Lines and seconded by Councillor Mrs A Davies to agree to share the cost 3 ways and set a maximum budget from the Council of £200. On a vote this was carried.

Councillor M Finch expressed concern that the mole hills were getting closer to the pitch, and it was agreed to monitor the situation.

13/20. Planning Applications received

19/00899/FUL - Replacement of timber garden store - Westbeech Manor Nurton Hill Road

19/00964/FUL - Proposed rear garden timber storage shed outbuilding - 34 Orchard Close

No planning decisions have been updated on the District website, apart from LUP applications.

14/20. To discuss possible accounts to invest Parish Council reserves.

The Clerk reported that she and Councillor D Billson had found out the following interest rates:-

Bath Building Society	Instant Account – £0-£100,000.00	0.50% AER
	30 ay access account - £0-£250,000.00	0.60%AER
	100 day account - £0-£250,000.00	0.70% AER
Redwood Bank	95 Day access	1.55%
Aldermore	6 months notice	1.15%
TSb	Instant access	1.00%
Nationwide	Instant access	0.75%

It was proposed by Councillor R Lines and seconded by Councillor Mrs A Davies that the Clerk and Vice Chairman start the application to open an account with Redwood Bank. On a vote this was carried.

15/20. To discuss and agree Grant Application for Codsall Community Arts festival.

Additional information had been requested for the grant application which was received, members discussed the information received, and it was proposed by Councillor N Hill and seconded by Councillor Mrs C Clarke to give a grant of £300. On a vote this was carried.

16/20. Update on Crown Estate sale of land at Patshull & Pattingham

No update has been received since early December when an email was received stating that they were close to completing matters, and when further information was received this would be forwarded to the Council.

17/20. Report from the Clerk.

School admission consultation – it was agreed that the Councillor R Lines prepare a draft response, this to be circulated to members and sent for the deadline of the 31st January.

Email received from local resident at Burnhill Green, relating to hedge cutting and the build outs speed deflection devices installed in the area. Councillor L Billingham as the Burnhill Green Councillor agreed to go and discuss the matter with the resident in person.

It was noted that Councillor R Lines will arrange to have the spare PROW finger post installed at Burnhill Green.

18/20. Accounts for Payment.

The accounts detailed below were accepted:-

Ratification list for January 2020 Pattingham Parish Council

Chq No.	Payee	Description	Amount (inc VAT)
723198	Salaries	December	584.49
723199	Neat N Tidy	Lengthsmens Work	210.00
723200	Neat n Tidy	Changing rooms Nov	75.00
723201	Inland Revenue	December	149.88
723202	A Horton	November	135.00
723203	Wix		155.58
723204	Cancelled		0.00
723205	PTFA	Christmas donation	100.00
723206	A Horton	December	135.00
723207	Burnhill Green	Christmas donation	25.00
723208	Neat N Tidy	Cleaning changing rooms Dec	125.00
723208	Neat N Tidy	Lengthsmens Work	294.00
723209	Dittons		472.50
723210	Salaries	January	1160.06
723211	Inland Revenue	January	537.70
723212	A Horton	January	135.00
DD	EE	Monthly Charge	17.00
DD	Utility Warehouse	Monthly charge	12.83
DD	BT	Monthly charge	46.08
			<u>4370.12</u>

19/20. Accounts up to 31st December 2019

The accounts as set out as appendix 1 to these minutes were agreed.

20/20. Items for future Meetings

Ownership of the CCTV system

Access to St Marys Church – Any information from members to be brought to the next meeting.

Burnhill Green Noticeboards

Trees overhanging highways from Pattingham Playing Fields

Outstanding items for County

Update from 3 tier meeting

Free Tree update

21/20. Dates of Next Meetings –
2nd March 2020 at Burnhill Green

BUDGET COMPARISON up to 5th January 2020					
		2019/20	Income received	Balance	Projected Income
INCOME					
100	Donations / Grants	£0.00	£25.00	£25.00	£ 25.00
101	Precept	£48,790.00	£48,790.00	£0.00	£48,790.00
102	Football income	£1,650.00	£1,430.00	-£220.00	£ 1,400.00
104	Misc Items	£0.00	£0.00	£0.00	£ -
110	Interest on Santander deposit	£60.00	£145.79	£85.79	£ 60.00
abc	Transfer to pay for Village Hall	£0.00	£0.00	£0.00	£ 7,002.59
	Total Income	£50,500.00	£50,390.79	-£109.21	£57,277.59
EXP.		Budget	Actual Exp	Balance remaining	Projected Exp
1	Administration	£1,800.00	£ 1,165.35	£634.65	£1,000.00
2	Audit Costs	£550.00	£ 550.00	£0.00	£550.00
5	Best Kept Village Competition	£600.00	£ 509.74	£90.26	£510.00
8	CCTV	£750.00	£ 400.77	£349.23	£200.00
9	Chairmans Allowance	£250.00	£ 250.00	£0.00	£250.00
10	Play Park Loan	£1,500.00	£ 1,500.00	£0.00	£1,500.00
12	Christmas Lights	£4,750.00	£ 3,091.00	£1,659.00	£4,750.00
14	Clerks Salary	£9,000.00	£ 6,452.49	£2,547.51	£9,000.00
15	Defibrillator	£100.00	£ 195.00	-£95.00	£195.00
16	Elections	£3,000.00	£ 400.54	£2,599.46	£3,000.00
17	Footpath Maintenance	£2,000.00	£ 600.00	£1,400.00	£600.00
18	Gardening (Village Green)	£1,750.00	£ 1,124.88	£625.12	£1,750.00
19	Insurance	£2,000.00	£ 1,200.15	£799.85	£1,201.00
25	Playing Flds Maintenance	£8,000.00	£ 5,943.46	£2,056.54	£8,000.00
28	Grants / Other Exp	£9,000.00	£ 6,332.95	£2,667.05	£16,000.00
29	Subscriptions	£500.00	£ -	£500.00	£500.00
30	Training	£500.00	£ 35.00	£465.00	£100.00
34	STORAGE AT THE VILLAGE	£150.00	£ -	£150.00	£150.00
36	FOOTBALL EXPENDITURE	£700.00	£ 650.53	£49.47	£700.00
37	VILLAGE MAINTENANCE / IMPROVEMENTS / LITTER	£3,600.00	£ 2,516.67	£1,083.33	£3,600.00
	Total Expenditure	£50,500.00	£32,918.53	£17,581.47	£53,556.00
	Total Income	£50,500.00	£50,390.79	-£109.21	£57,277.59
	Total Expenditure	£50,500.00	£32,918.53	£17,581.47	£53,556.00
	Balance	£0.00	£17,472.26	-£17,690.68	£3,721.59
abc	Transferred from Savings account				
Item 16	Balance to be moved to earmarked reserves				
Item 28	£3042+3060.59 are paid from here for village hall, but funds transferred from savings account to pay for this.				