

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON
MONDAY 4th MARCH 2019 AT THE CROWN ROOMS, BURNHILL GREEN

Present: Councillors: Councillors R Lines (Chairman), D Billson (Vice Chairman),
T Mason, J Tomlinson, M Finch, Mrs A Davies, K James, G Deane

Also present Miss J Cree – Clerk

Members of the public present: Mrs J Raye, Mr and Mrs Hughes, Mr P Hudson, Mr and Mrs
Greenway and Mr L Billingham.

20/19. Apologies for Absence.

Apologies of absence were received from Councillors Mrs S Hughes, J Dyas and W Hurford
due to work commitments.

21/19. Public Forum – maximum of fifteen minute period for public question time, residents
are invited to give their views and questions to the Parish Councillors (To include
Christmas Light Competition presentations).

For note: The public participation is for the public to address the Parish Council on matters that
they wish to. The Parish Council cannot comment or resolve action on any points raised at this
time. If the item requires information being sent from the Council, the Clerk will do this following
the meeting. If it is a matter for further discussion it may be added to a future agenda. All meetings
are recorded and any member of the public not wishing to be recorded should advise the
Chairman.

Members of the Council agreed to raise Standing orders to enable members of the public to
speak.

Members of the public present came to raise their strong concerns over the speeding on the
Burnhill Green Road, and through Snowdon road to Lower Snowdon Road. The speeding
appears to take place through rush / peak travel times.

At the last meeting PCSO Ashley Tooth said he would try to organise the use of the Speed radar
device in the area, but this has not happened as yet. Special Constable Jorga Whittingham
reported that 3 dates over the next 2 weeks have been planned for Patingham and Perton, and
she will try to arrange a date for this area also.

The option of village gateway markers was suggested as a possibility to slow traffic down as it
approaches the village on the Burnhill Green Road, stating please drive slowly through our village
and on the reverse thank you.

Reducing speed limits is usually quite a long and difficult job as there has to be proven need
(usually by the number of accidents/fatalities on a stretch of road in a set period of time).

Councillor T Mason advised the public present that he had tried to organise a Community
Speedwatch for Patingham and no volunteers had come forward and asked members of the

public to contact him and he will put them in touch with the local organiser, 4 volunteers are required to run this programme.

PCSO Sian Fryer agreed to try to get to the area more often, but at the present time she does not have use of a vehicle.

Members of the Council asked if the Police are able to show a presence at school times re parking problems around the school in Pattingham.

Standing orders were reinstated.

22/19. Declarations of Councillors' Interest.

There were no declarations of interest.

23/19. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 21st January 2019.

The minutes of the meetings detailed above were agreed as a true and accurate record of proceedings.

24/19. County / District Councillors to address the Council on any matters relevant to the Parish

County Council Report for Pattingham Parish Council from Councillor K James:-

A Meeting was arranged at Perton Civic Centre which was attended by Officers of the County Council and County Councillors in South Staffordshire from Codsall, Cheslyn Hay, Brewood, Huntington, Kinver and Great Wyrley Divisions including my own for discussions on using some extra money allocated by the Government for road repairs in our areas to address the work that is outstanding and benefits from this injection of funding for each County Councillor to identify. A List is being drawn up and will be presented to the County Council Highways for action and implementation.

He asked members of the Council to forward areas of concern that need attention in the Parish / surrounding area, the Clerk will compile a list of the areas provided by the Parish Councillors. She will then circulate all of the areas of concern to members to have a look at to prioritise the order before sending it to Councillor K James.

The regular Local Priority Meeting held at Codsall for County Council matters included a report on the Countryside and Rights of Way maintenance panel that oversees the use and responsibility for these paths and bridleways in Staffordshire for the public to walk and ride. It was important that these rights of way are not affected by any developments or stopped up by landowners. To apply for diversions for practical or new road needs are dealt with by this panel.

The County Council has concluded their public consultation that was drawn up to gather evidence on the use and cost of School Crossing Wardens in Staffordshire. The need to save money to present a balanced budget was the reason to look at this cost. However, as Central government's review of local funding was able to be increased. It was decided to retain the present coverage of attended school crossing. This was welcomed by local County Councillors that had supported the provision.

Councillor T Mason, reported that all activities of the District Council had been circulated on the weekly Council Roundup from Rebecca Morris and forwarded to all members by the Clerk.

It was noted that land development speculation is being reported for all areas in South Staffordshire by the Local Press, the land referenced is in relation to the next round of the SAD developments for circa 2028.

25/19. Outstanding matters from the County Council

There were no matters noted, apart from Orchard Grove pavement resurfacing which is due to be looked at in the next Financial year.

26/19. Update on Speed Indication Device location – Cllr J Dyas

Councillor J Dyas was not in attendance but sent a photograph of possible areas he had looked at for the location of the Speed Indication Device (SID) on Wolverhampton Road. It was noted that advice/regulations appear to state that the SID can only be located for a set period of time (maximum of 8 Weeks), the Clerk will clarify this with Highways and ask if the use of other symbols and thank you messages are permitted on these signs.

The chairman suggested the SID may be installed on the opposite side of the road to the on-coming traffic where there is plenty of suitable soft verge. There was also another possible location on a post in Westbeech Road currently displaying a '20 is Plenty' yellow safety sign. The Clerk will ask permission to utilise this pole as another temporary location.

The Clerk was asked to contact the manufacturer of the sign to see if they are still offering the service of moving the SID, and changing the batteries / downloading the data for the Parish Council and the costs involved.

It was agreed to purchase a further pole and brackets ready for the next location to be agreed.

27/19. BKV Poster amendments and 2019 competition.

The Clerk has entered the Parish into the 2019 competition. The posters which need to be erected by the 1st May have been laminated ready. Councillor J Tomlinson agreed to put the signs up. The Clerk will source some A4 backing boards for the signs and pass them when prepared to Councillor J Tomlinson.

It was noted that the competition posters need to be updated for the best gardens etc as soon as possible and the judges' comments from last year be circulated to members again.

The Chairman will sow the wild flower seeds purchased last year on the highway verge behind the new bus shelter.

28/19. To discuss providing a defibrillator for Burnhill Green.

Permission has been given in principal from the landlord of the Dartmouth Arms to locate a Defibrillator at the side of the front entrance. Other locations were discussed but this was felt the best location to site it.

Two costings have been received for supplying the unit and cabinet, and the Clerk will organise the purchase of the unit at the best price. Councillor T Mason has given £374 of his member's money towards the purchase of the unit, and the balance will be split 50/50 between the Parish Council and the Burnhill Green residents Association.

29/19. To discuss and agree the power supply and festoons for Christmas lights 2019.

The Clerk met with EON in February to ask them to give a quotation for connecting a further power supply for the festoons on the Village Green, she also asked for a price for a connection near the bus shelter in Pattingham. It was agreed to await the costs from EON and defer this item until the new Council is elected.

30/19. To discuss Length-man's services.

Details were circulated to all members from a local contractor offering their services for this type of work. It was noted this type of work was previously undertaken by the Neighbourhood Highways Team from the County Council, but are no longer funded. The type of work the Parish requires is:-

- Trimming back hedgerows and shrubbed areas
- Works inside the recreation areas to fencing and entrance
- Alley ways around the parish having the hedgerows trimmed back
- Footpath maintenance
- Cleaning road signs and trimming back hedge growth that covers them

It was agreed to set a budget of £1000 for the above type of works, the Clerk to compile a list from the members of the areas of concern and organise the work to start as soon as practicable. On a vote this was unanimous.

31/19. To discuss the changing room cleaning.

It was agreed to increase the rate per clean of the Village Hall football changing rooms from £15 to £20. On a vote this was unanimous.

32/19. To discuss speeding issues at Burnhill Green (discussion to include SID's and traffic calming)

Members having discussed this at length in the public participation agreed that the Clerk organise a meeting with Mark Keeling with the Chairman of the Council and Councillor T Mason at Burnhill Green to show him the problems on site. Suggestions for discussion were:

- Village entrance markers on the Burnhill Green road
- A speed monitoring device from the County to prove that there is an issue in the area
- Improved signage on the roads
- Replace the missing bollards that keep being hit and then removed from the traffic calming scheme.

The Clerk also to put in a FOI request to West Mercia and Staffordshire Police for the data on the number of accidents in this area over the past 5 years.

33/19. To discuss and agree allowing a further Duke of Edinburgh student to undertake work experience with the Parish Council

It was agreed that a Matt Rees can undertake work experience with the Parish Council for litter picking for his Duke of Edinburgh award on the playing field only. If at all possible Matt should coordinate litter picking with Alfie Dyas so it's not at the same time as each other and perhaps be able to do this after the Sunday football games, to pick up sock tape / bottles left.

34/19. Planning applications / Appeals

The following were noted:-

18/00768/FUL	Hall End Farm Hall End Lane Pattingham 3 no animal shelters	Approved
18/01000/FUL	North Barn Land East Of Westbeech Road Pattingham Conversion of North Barn for residential use. Change of use of associated agricultural land to domestic curtilage.	Approved
18/00797/FUL	Upper Westbeech Farm Nurton Hill Road Pattingham Replacement dwelling and glazed link to stone outbuilding to be converted as part of dwelling	Approved
18/01026/FUL	Westbeech Manor Nurton Hill Road Pattingham New entrance gates and portico	Approved

Appeal decision for Claremont House, Wolverhampton Road, Nurton, for a new detached dwelling – Appeal dismissed.

The above were noted.

35/19. To discuss the options for internet banking

It was agreed to defer this item until the new Council is elected.

36/19. To discuss football pitch usage for 2019/20 season

Members discussed the use of the football pitch for 2019/20, as several other teams have requested details / prices for the use of the pitch.

Members agreed unanimously that the Clerk contact the 2 football teams that use the pitch and ask if they would like to continue using the pitch for the coming season.

In addition to the above the local Patingham resident is arranging a charity football match on the 30th June against Wolves All Stars. Members agreed that they can use the pitch for this match, but they will be responsible for line marking the pitch, providing nets and installing the goal posts. The cost to hire the pitch is £60 per game, but as the match is for charity it was agreed to discount this to £30. Councillor Mrs A Davies will open and close the changing rooms for the teams on the day and organise for them to be cleaned following the game.

37/19. Update on memorial bench / Tree in memory of Stuart Hubble

The Chairman has spoken to Mr Hubble's widow and she favours a memorial tree as Stuart loved trees. Members have already agreed a budget for this item, and the preferred location would be on the green adjacent to the village hall.

38/19. Update on Licence Agreement to use the Crown Room at the Dartmouth Arms as a meeting room

The Chairman has been trying to obtain a copy of the signed licence agreement relating to the use of the Crown Room located within the Dartmouth Arms, Burnhill Green. He has looked through the minutes of that time, and the Clerk has checked all the archive documents, but a copy of the licence is not there. The Chairman contacted Knight Frank who located an unsigned copy of the agreement that expired in 2009. As the Crown Estate are in the process of marketing the entire Patsull Estate for sale and the Dartmouth Arms is to be sold separately it was agreed the Chairman request that they put an obligation into the sale contract to accommodate the Parish Council's requirement to hold two meetings per year in the Crown Room.

39/19. To discuss the grass cutting contract for 2019-2022

Members agreed to accept the new 3 year contract offered by the current contractor Dittons, at an increased rate of 5% (£225 per annum) to £4725. On a vote this was unanimous.

40/19. Report from the Clerk

Matters for Decision

Funding request from Albrighton Citizens Advice Bureau. Due to only 2 parishioner's accessing this service over the past 12 months, members felt that they could not give a grant at this time.

Matters for Note

The Play area inspection has been completed at Patingham, there are some recommendations and a quote for repairs at a cost of £500, but the items highlighted are all low risk and therefore can be monitored until the next inspection. It was agreed that no action be taken at this time.

The Company that inspect Pattingham do not do an inspection for Burnhill Green. However this has been booked with Playforce, who will inspect both parks in the near future.

The above were noted.

41/19. Accounts for Payment

The accounts for payment are set as appendix 1 to these minutes, they were agreed.

42/19. Items for future Meetings

Online banking

Playing field items of concern (large hole, moles and large tree branch)

43/19. Dates of Next Meetings –

15th April 2019

APM Pattingham Village Hall

13th May 2019

AGM / first meeting of the new Council

Appendix 1 to the minutes of the Parish Council meeting held on the 4th March 2019

Ratification list for March Pattingham Parish Council

Chq No.	Payee	Description	Amount (inc VAT)
723031	Dittons	Grass Cutting	375.00
723032	cancelled		
723033	C Clarke	Changing rooms	75.00
723034	Mr Turner	Christmas lights winner	50.00
723035	Cancelled		
723036	Wix Editor	Annual charges	33.18
723037	J Cree	February wages	582.45
723038	Inland revenue	February wages	154.27
723039	Dittons	Grass Cutting	375.00
723040	Village Hall	Room hire	177.00
723041	Caroline Clarke	Changing rooms	30.00
723042	BKV Entry		29.80
723043	A Horton	February Payment	135.00
723044	J Cree	March	582.45
723045	Inland revenue	March	154.27
723046	A Horton	March	135.00
DD	EE	Monthly charge	14.00
DD	Utility Warehouse	Monthly charge	11.60
DD	BT	Monthly charge	46.08
			<u>2960.10</u>

Income

0.00

Financial Summary - Cashbook

Summary between 01/04/18 and 28/02/19 inclusive.

Balances at the start of the year

Ordinary Accounts

Cash in hand	£0.00
Santander	£14,210.15

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£0.00
Nationwide Vill Hall Fund 1136/708023140	£0.00
Santander Deposit account	£32,327.22
Total	£46,537.37

RECEIPTS	Net	Vat	Gross
	£64,986.83	£0.00	£64,986.83
Total Receipts	£64,986.83	£0.00	£64,986.83
PAYMENTS	Net	Vat	Gross
	£35,524.03	£1,528.58	£37,052.61
Total Payments	£35,524.03	£1,528.58	£37,052.61

Closing

Ordinary Accounts

Cash in hand	£0.00
Santander	£42,014.30

Short Term Investment Accounts

Nationwide Playing Fields 1373/704060866	£0.00
Nationwide Vill Hall Fund 1136/708023140	£0.00
Santander Deposit account	£32,457.29
Total	£74,471.59

Signed

Chair

Clerk / Responsible Financial

Financial Budget Comparison

Comparison between 01/04/18 and 28/02/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

		2018/2019	Actual Net	Balance
INCOME				
100	Donations	£0.00	£4,369.40	£4,369.40
101	Precept	£50,072.00	£50,072.00	£0.00
104	Misc Items	£0.00	£458.00	£458.00
110	Interest on Santander deposit acc	£60.00	£130.07	£70.07
Total		£50,132.00	£55,029.47	-£4,897.47
Total Income		£50,132.00	£55,029.47	£4,897.47
EXPENDITURE				
1	Administration	£1,500.00	£2,063.12	-£563.12
2	Audit Costs	£850.00	£550.00	£300.00
5	Best Kept Village Competition	£400.00	£591.83	-£191.83
6	Burnhill Green	£500.00	£464.57	£35.43
8	CCTV	£300.00	£0.00	£300.00
9	Chairman's Allowance	£250.00	£250.00	£0.00
10	Play Park Loan	£1,500.00	£1,500.00	£0.00
11	Community Participation	£2,000.00	£3,536.00	-£1,536.00
12	Christmas Lights	£4,750.00	£3,586.65	£1,163.35
13	Church Clock	£75.00	£0.00	£75.00
14	Clerks Salary	£9,500.00	£7,233.13	£2,266.87
15	Defibulator	£120.00	£99.00	£21.00
16	Elections	£2,340.00	£0.00	£2,340.00
17	Footpath Maintenance	£2,000.00	£2,055.00	-£55.00
18	Gardening	£1,750.00	£1,553.38	£196.62
19	Insurance	£2,000.00	£1,844.88	£155.12
20	Litter	£3,000.00	£0.00	£3,000.00
21	Mothers and Toddlers	£500.00	£0.00	£500.00
22	Old Peoples Welfare	£3,000.00	£2,500.00	£500.00
23	Parochial Church Council	£2,000.00	£0.00	£2,000.00
25	Playing Flds Maintenance	£6,977.00	£5,597.39	£1,379.61
28	Grants / Other exp	£2,000.00	£200.00	£1,800.00
29	Subscriptions	£950.00	£411.00	£539.00
30	Training	£500.00	£0.00	£500.00
31	Youth	£1,000.00	£0.00	£1,000.00
34	STORAGE AT THE VILL hall	£120.00	£120.00	£0.00
35	CHRISTMAS LIGHT SWITCH ON	£250.00	£0.00	£250.00
38	FOOTBALL EXPENDITURE	£0.00	£113.08	-£113.08
Total		£50,132.00	£34,269.03	-£15,862.97
Total Expenditure		£50,132.00	£34,269.03	£15,862.97
Total Income		£50,132.00	£55,029.47	£4,897.47
Total Expenditure		£50,132.00	£34,269.03	£15,862.97
Funded by reserves			£0.00	
Total Net Balance		£0.00	£20,760.44	