

MINUTES OF A PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON
MONDAY 15th OCTOBER 2018 AT CROWN ROOMS, BURNHILL GREEN

Present: Councillors: Councillors R Lines (Chairman), Councillors D Billson (Vice Chairman) T Mason, J Tomlinson, J Dyas, K James, W Hurford, G Deane and Mrs A Davies

Also present Miss J Cree – Clerk

Public Forum

Mrs Jenny Raye and Jessica addressed the Parish Council to ask if the Christmas lights could be located into an Acer tree on the Village Green, The reason for their request is the large tree the lights normally get located into is now very much over hanging the road, and lorries very often hit the branches which may compromise the lights.

It had already been planned to ensure that there were 2 sets of lights for this season, so as to try to eliminate the problems of previous years where the lights kept failing.

The Clerk will amend the licence forms for the Christmas illuminations and take into account a power feed from a second lamp post.

It was noted that new 2 x 50m cables, bulbs and connectors had already been purchased for this Christmas.

It was agreed that Cllrs G Deane and W Hurford will liaise with Mrs Raye with regard to the booking of the miniature ponies / (reindeer). Where a donation would be made to their owners if they are able to attend.

Cllr G Deane will purchase the selection boxes for the children and Cllr W Hurford will discuss refreshments with the landlord of The Dartmouth Arms. The date set for the event is the 8th December at 5pm.

Mrs Jenny Raye asked what would happen to the Recreation Ground with the sale of Patshull Estate? The Chairman gave a brief update on the position regarding the land that is leased from the Crown Estate.

Mrs Jenny Raye, agreed to call a residents meeting to discuss the future of the group and how to spend the funds currently held. In addition Mrs Raye asked if the hedge at the back of the Noticeboard could be trimmed back as it is getting difficult to access the Noticeboards. Cllr W Hurford agreed to do this.

PCSO Ashley Tooth addressed the Council, he ran through the summary crime statistics he had emailed to the Council earlier that evening. He reported that he was aware of the problems with parking at school times, and he had contacted the school about having the parking buddies again. They had declined the offer. Cllr Mrs A Davies asked Cllr J Tomlinson if he would be prepared to put out and collect in the parking buddies each day, as this is where she thought the problem lay with the school not being able to place them out each day and collected them back in. He kindly agreed, therefore Cllr Mrs A Davies will contact the school and PCSO Ashley Tooth and organise getting them back to Pattingham if agreed with the school.

137/18. Apologies for Absence.

Apologies of absence were received from Cllrs S Hubble, M Finch and Mrs S Hughes.

138/18. Declarations of Councillors' Interest.

None were declared.

139/18. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 10th September 2018.

The minutes of the meeting detailed above were agreed as a true and accurate record of proceedings.

140/18. County / District Councillors to address the Council on any matters relevant to the Parish

DISTRICT REPORT FOR OCTOBER 2018 MEETING

Report from Councillor T Mason

Issues and Options Consultation

As part of formulating its local plan, the Council is committed to begin a review of the Local Plan (Core Strategy + SAD) and background work is already underway. The review will cover (as a minimum) the following matters:

- South Staffordshire's own objectively assessed housing need and the potential for housing supply to meet this need.
- Employment land requirements for South Staffordshire.
- South Staffordshire's potential role in meeting wider unmet housing and employment needs through the Duty to Cooperate.
- The appropriateness of the existing settlement hierarchy and the strategic distribution of growth.
- The need for further additional safeguarded housing and employment land for longer term development needs.
- Gypsy, Traveller and Travelling Show people provision.

In order to get the views of communities, the Council is undertaking a consultation, which will run from **Monday 8 October until 5pm Friday 30 November 2018**. We welcome your views on the Issues and Options and on the background documents that have been produced as part of this consultation. Comments can be made by email, letter, or you can complete a response form. Comments must be received by 5pm on Friday 30 November 2018.

We will be holding 3 all day drop in sessions spread across the district where you can speak with a member of the Local Plans Team about the review and the Issues and Options consultation. The sessions will run from 10am until 7pm and people are welcome at any of the events as they are not specific to one area.

Session 1 - Wednesday 7 November at Wombourne Civic Centre, Gravel Hill, Wombourne, WV5 9HA

Session 2 - Wednesday 14 November at Council Offices, Codsall, WV8 1PX

Session 3 - Thursday 15 November at Haling Dene Centre, Cannock Road, Penkridge, ST19 5DT

Officers from the Local Plans Team are also available during normal opening hours throughout the consultation period at the Council Offices in Codsall. If you are making a special journey in, please call beforehand to ensure that there is an officer available, on 01902 696000.

Good Life Energy

The council has been running a pilot energy scheme trialling the service with council employees. It has now launched the service and made it available to all residents of South Staffordshire. The Council is holding its first ever Good Life Energy bill surgery in the reception area of the Council Offices in Codsall on Wednesday 24 October 2018 from 11am to 3pm. Whether you find your energy bills confusing, don't have time to switch or you've just had a bad experience trying to switch energy companies by yourself, don't let this put you off switching. It could be costing you a lot of money.

The Good Life Energy Team will search out the best deals, give personal advice, provide a complete after care service – switching you again if necessary when the deal ends – and will provide home visit option if that is preferred. If you aren't able to attend the surgery, they can be contacted on 03333 058671 or by email info@cebltd.com

Community Speed Watch

I attended the presentation at Perton Civic Centre. I found it very informative although I was the sole attendee from the parish. Michelle Shaker, who is the scheme coordinator is happy to hold a dedicated presentation for the village. However based on the response to my previous attempt to launch a scheme – zero response – I am loathe to waste her time. One option that may be worth investigating is to join with the Perton Scheme and possibly Codsall and carry out joint operations over all three areas making the scheme one that covers the whole of locality 4. I have agreed to join the Perton team on their next outing to gain a better idea of the operation.

Income Generation

In order to generate more income for the District Council to replace the central government grant monies which have been progressively reduced over the last few years, the council has been expanding its commercial property portfolio. Planning applications are due this month for 17 new units at the council's Four Ashes Industrial Estate site and additional properties have been acquired at Four Ashes and Hilton Cross, Featherstone.

Cllr K James reported on the following:-

He had attended a seminar for the protection of young people from abuse and grooming which had been arranged by the County Council, to explain the measures and actions that are in place for Councillor, Social Workers to understand the methods used by Criminal Organisations plying young vulnerable children and youths by plying them with alcohol and other enticements. The main response advised to the public is to pass on any information and concerns that appear suspicious to the Police for investigation.

A local priority meeting is to take place on the 15th October, arranged by the County Council. The agenda covers issues that are affecting concerns for services and provisions being adequately funded within Staffordshire. These matters will centre the funding that is being discussed with the Government for Social Care that presently has increased and is delaying the budget projections for future workings.

The above reports were noted.

141/18. Outstanding matters from the County Council

Broken left hand bend warning sign at Nurton Bank, Wolverhampton Road ref #4102489

Email sent to Mark Keeling:-

“My name is Rob Lines and I’m chairman of Pattingham & Patshull Parish Council. I’m writing in regard to a Roads & Highways fault report I recorded in January this year. The details are recorded in the email below (dated 6th March 2018) that I sent to Councillor James for his assistance in progressing some action. The details and photograph are quite clear and comprehensive. The item has been on our parish council meeting agenda and recorded in our minutes ever since.

I was surprised to receive an email from Amey Staffordshire Production Task Processor on the 27th September 2018 stating:

Highways Issue Inspected – Fault Report 4102489

Dear Mr Robert Lines

This is an update to your enquiry dated 15/01/2018 in relation to NURTON BANK . A highways inspector has now visited the site and added the following notes to the report:

We have visited the location provided with your report but have been unable to identify any defects that require remedial works at this time.

I look forward to your comments.

Rob Lines”

Adding Wolverhampton Road to the Primary Gritting Network – Helen Fisher – a response is still awaited.

It was agreed that the above items, along with the problems of flooding in the village, be looked at when the site meeting takes place with Mark Keeling. The Clerk to organise a date as soon as practicable.

142/18. Speeding in the Villages

It was noted that there is still an issue with traffic speeding in Pattingham, and the speed camera van has been requested by both the Clerk and Cllr T Mason from Helen Marshall at SSDC.

The Clerk will try to progress getting the speed camera van to the area.

It was noted that there was a recent meeting held in Perton to raise awareness and recruit volunteers to become part of a joint collective with Codsall and Perton for a Community Speed watch scheme. This event was publicised over Facebook but

attendance was very poor. At the meeting there were 4 people in attendance, Cllr T Mason, 2 existing co-ordinators and 1 already trained volunteer.

The organiser has offered to come to Pattingham to present what the scheme is about etc., if members wished her to attend. It was felt at this time that publicising the scheme through Facebook and the Council's noticeboard and website would be a good starting point.

143/18. Highways Grant – Cllr J Dyas proposal for purchasing Speed Indication Device

Cllr J Dyas reported that he had obtained 3 quotes for Speed Indication Devices (SID's), they are as follows:-

£2625

£2477

£2395

The devices quoted for all collect data on the speed cars are travelling, they also can be changed to go in any location. This data can then be used to show to the District / County Council that there is a speeding problem in the Parish and the times of day it occurs to then request the Speed Camera Van at the best time to catch potential speeding drivers.

It was agreed that a SID is purchased at a cost of £2395 from Morelock Signs, along with a ground socket and removable post at a cost of circa £150. On a vote this was carried unanimously.

It was agreed that the first location would be on the Wolverhampton Road.

144/18. To discuss providing a defibrillator for Burnhill Green and other outstanding items.

It was agreed that a Defibrillator unit would be a benefit for Burnhill Green, concern was expressed why a unit was not purchased with the Pattingham one some years ago.

Maintenance of a unit has to be a consideration and it should be checked monthly and each time it's used the pads need to be replaced. No formal training is required, it is self-explanatory and the unit talks / displays text to the person using it to explain full instructions.

It was agreed that a cost for supply and installation is made available for the next meeting, and the Burnhill Green councillors would consult the landlord of the Dartmouth Arms regarding locating the unit on an external wall.

145/18. Christmas light switch on at Burnhill Green.

As discussed under Public Participation, the light switch on will be on the 8th December at 5pm. Cllr G Deane will organise the selection boxes for the children, Cllr W Hurford will organise refreshments with the Dartmouth Arms, and they will jointly liaise with Mrs Ray over the possibility of getting the pony (reindeers) for the evening.

The lights will be split into 2 displays, using the new cables and bulbs.

146/18. Litter Issues on the Playing Field

Cllr J Dyas asked that this be an agenda item, as he feels that the litter seems (over the summer months) to be increasing. Cllr Mrs A Davies had asked for an update from the volunteers that currently hold the litter picking equipment, and it was reported back that some of them are struggling to regularly go out and litter pick (if at all) due to their commitments.

It was resolved to discuss this matter in the spring and possibly organise a group litter pick event to generate interest in trying to get other volunteers to come forward and litter pick regularly. In addition the Clerk will write to the local High Schools and offer volunteer experience for their D of E Students.

Members thanked Cllr Mrs A Davies for all her efforts in co-ordinating this project.

It was noted that there were many leaves within the tennis courts that need clearing before the half term holiday, as there will be organised Tennis Coaching on there. It was agreed that Cllr J Dyas would collect the leaf blower and clear the leaves.

147/18. Update on cutting back / crown lifting trees on the park

Email correspondence sent to and received from Lorraine Fowkes at SSDC:-

“Dear Lorraine

Thank you for your email dated 7th September 2018. Whilst lease clauses 3 and 6 are not relevant as you suggest, I completely disagree with your view regarding your interpretation that they include maintenance of trees. They are very specific clauses relating to (3) Hedges & Gates, (6) Land & Turf. Clause 7 is purely a covenant to prevent felling of trees, removal of hedges, plants or bushes. I disagree with your interpretation that there would be no requirement to seek the District Council’s consent to undertake works to trees if there was no requirement to maintain the same. Clause 7 is a rule against removing trees, hedges and plants - nothing else. While we have different interpretations of these clauses, they are all completely irrelevant now because the 1965 lease has been replaced by a new 60 year lease agreed in 2015. Unfortunately, the new lease has even less detail in relation to maintenance responsibilities because it is based on a standard style property lease more specific to bricks and mortar.

My case to the District Council, is based on one of precedence whereby tree maintenance has been carried out by you in the past. It is my view that you are trying to absolve your responsibility for tree maintenance. I would add that the current lease agreement allows us to remove any trees without your permission - so we won’t be requiring Andy Cousins to agree any proposed works if you are no longer willing to accept responsibility for carrying out the duties.

I will discuss this with the full council tonight and you will hear from me again if we decide to pursue this matter further.

Regards

Rob Lines”

Further email sent on the 11th October 2018

Hi Lorraine

The parish councillors have asked me to resolve this matter with you. I'm happy to receive your responses to my comments made in the email below (dated 10th September 2018) but my primary question is:

Can you confirm the District Council (the landlord) are no longer willing to undertake tree maintenance on the Pattingham Playing Fields?

Thank you

Rob

Response from Lorraine Fowkes:-

I am on leave from today until 22 October and will arrange to meet with my client officer on my return. I will then get back to you on this matter.

Regards

Lorraine

This was noted.

148/18. Patshull Estate update on areas leased by the Parish Council

The Chairman has contacted the Crown Estate selling agents Knight Frank and received the following responses to questions raised by him:

Please see my comments for you below;

1. *There is an agreement, or permission of planning, that the village may use the Crown Room (an extension of the Dartmouth Arms) 12 times per year without charge. It is used for Parish Council meetings, Christmas Lights Switch-on event, Harvest Auction, Funerals and Christenings. Can you comment on how the sale of the Dartmouth Arms will affect this agreement?*

Any sale of the Crown Room would be subject to the existing s.106 agreement which would continue to run.

2. *Recreation Ground - 15 year lease. The Parish Council would be interested in securing the land in this demise for future generations to enjoy open spaces. Would the Crown Estate be willing to sell those parcels of land to us?*

The Crown Estate are not currently considering smaller sales at Patshull but we can certainly pass on your interest to a buyer.

3. *Permissive Walks - There are a number of permissive walks through parts of the estate that are enjoyed by many of our parishioners. Can you comment regarding the future of these walks/agreements?*

The sale of land at Patshull will be subject to the existing permissive paths and agreement that The Crown Estate have with the Parish Council.

This was noted.

149/18. Amendments to model standing orders

The proposed amendments are detailed below:-

Standing order 17d (ii)

to the Council the accounting statements for the year in the form of Section 2 of the annual governance and accountability return, as required by proper practices, for consideration and approval.

Change from section 1.

Model Standing order 21 and 15 (b) (ix)

Further to the Government's decision to exempt local councils from the definition of "public authority" for the purposes of the general data protection regulation the previous reference to "shall appoint a Data Protection Officer" in model standing order 21 (a) has been changed to "may appoint a Data Protection Officer". Model standing order 15 (b) (ix) as also been changed to confirm to the new position.

Model Standing order 18

Model standing order 18 © has been changed to include the words "unless it proposes to use an existing list of approved suppliers (framework agreement)" and now reads:

A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds in standing order 18(f) is subject to Regulations 109-114 of the Public Contracts Regulations 2015 which include a requirement on the Council to advertise the contract opportunity on the Contracts Finder website regardless of what other means it uses to advertise the opportunity unless it proposes to use an existing list of approved suppliers (framework agreement).

The above amendments were proposed by Cllr T Mason and seconded by Councillor J Tomlinson and on a vote were carried unanimously.

Cllr T Mason left the meeting at this point 9.20pm.

150/18. Christmas Tree Festival

Councillor Mrs A Davies agreed if she had time she would dress a tree on behalf of the Parish Council, if she is unable to then, with regret it was agreed not to take part in this year's Christmas Tree Festival.

The Clerk to write to the organisers and let them know as soon as possible.

151/18. Planning applications, including Issues and Options, and Statement of Community Involvement consultation period on the Local Plan review.

The Local Plan and SAD Final documents have been issued by SSDC, they will be located in the reception of the Village Hall if members wish to read them or they can be viewed online. Cllr T Mason had previously requested that members read and comment as appropriate as it is very important for future Housing Allocation.

152/18. Remembrance Day Street Poppies

The Silent Soldier signs have arrived but one (Patshull) was damaged and a replacement is awaited. As the signs are more delicate than expected, it was agreed to locate the silent soldier sign for Pattingham on the wall of the Village Hall. The Silent Soldier sign for Burnhill Green will be located on the Village Green when it arrives.

As previously agreed a donation of £200 will be sent to the Royal British Legion for the large poppies. A further cost will be incurred for the 2 wreathes as usually supplied. The chairman will personalise each street poppy with details of a fallen soldier from records available, and they will be installed on lamp posts in both Pattingham and Burnhill Green over the next 2 weekends. All the fallen from Pattingham & Patsull from both world wars will be represented by a poppy.

153/18. Promote awareness of Scam Mail

Royal Mail are raising awareness of scam mail and have supplied a poster. The Clerk will put this on the Parish Council Facebook, webpages and in the Noticeboards.

154/18. Report from the Clerk.

Nothing additionally was report as all items were on the agenda.

155/18. Accounts for Payment.

Ratification list for October Pattingham Parish Council

Chq No.	Payee	Description	Amount (inc VAT)	
722992	Inland Revenue		154.27	
722993	P Davis		67.00	
722994	J Cree	Replacement chq for Sept	582.45	
722995	Dittons		375.00	
722996	Inland Revenue		154.27	
722997	J S Cree	October salary	582.45	
DD	EE	Monthly charge	28.16	* Changing to £14 per month from end of October
DD	Utility Warehouse	Monthly charge	11.60	

DD	BT	Monthly charge	46.08
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2001.28

Income

Precept	25036.00
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Grant for SID	2096.40
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27132.40

156/18. Items for future Meetings

Agenda closing date is the 12th November.

Items to include – Defibrillator, Precept, SID update

157/18. Dates of Next Meetings –

12th November 2018 **Precept - Pattingham Village Hall**

3rd December 2018 Pattingham Village Hall