



GRANT APPLICATION FORM

Miss Jennifer Cree (Clerk)
35 Kingsford Park
Sladd Lane
Wolverley
DY11 5TA
Tel: 07534813053

E-mail: pattinghamparishcouncil@gmail.com
Website: pattinghamparishcouncil.com

Name of applicant: _____

Contact Name: _____

Address: _____

_____ Post code: _____

Brief description of project:

Grant Sum Required: _____

NB: All grant applicants that are successful, must provide the Parish Council with a full report on how the funds have been spent and a set of accounts for their organisation to be presented to the Annual Parish Meeting in April each year.

Please provide the latest 12 months accounts and 3 months bank statements with the application.

Return form either via email or post to the above address.

Office use only

Minute Number:

Date of meeting: / /

Signed:

Dated:

Grant Applications - Data Protection Notice.

(What you need to know about how the Parish Council uses your information and your rights)

Why we collect information

We do so in order to register progress and determine application for grants and to make awards where appropriate.

How are we able to use your information?

We undertake a task in the public interest by awarding grant monies.

Who we may share your information with

We will share the details of your application with our Councillors.

Retention

We will retain your information for 6 years after the end of the financial year in which any award was made. If you are not awarded a grant we will only retain your information for one year following the end of the financial year in which you made your application.

Your rights

You have the right to make a request for access to your information; to have any incorrect information rectified; to have your information erased and to have the council's use of your information restricted.

Information Commissioner

If you are unhappy about the way the parish council has dealt with your information please speak to us in the first instance. However, you do have the right to complain to the Information Commissioner.